

STATE OF TEXAS §

COUNTY OF POLK §

DATE: DECEMBER 22, 2023

REGULAR MEETING

JERRY CASSITY - ABSENT

**COMMISSIONERS COURT
AGENDA POSTING # 2023 - 137**

Be it remembered on this the 22ND day of **DECEMBER, 2023**, the Honorable Commissioners Court met in **"REGULAR"** called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Schelana Hock – County Clerk and
Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered and passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE SYDNEY MURPHY.
 - INVOCATION LED BY R.W. THOMAS.
 - PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.
2. PUBLIC COMMENTS: NONE.
3. INFORMATIONAL REPORTS:
 - A. PRESENTATION OF POLK COUNTY SAFETY COMMITTEE "EXCELLENCE IN SAFETY AWARD" FOR FY2023 PRESENTED TO NICOLE FISCHER WITH MAINTENANCE DEPT.
4. OLD BUSINESS (TABLED FROM LAST AGENDA)
 - A. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE MINUTES OF NOVEMBER 28, 2023 (REGULAR SESSION).

NEW BUSINESS

5. CONSENT AGENDA: JUDGE MURPHY NOTED THAT AGENDA ITEM B INCLUDES FIVE (5) ADDENDUMS IN THE AMOUNTS OF \$124,550.00, \$1,070.92, \$62,257.89, \$24,050.59 AND \$488.74. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)
 - A. APPROVE MINUTES OF PREVIOUS MEETING: DECEMBER 12, 2023 (REGULAR SESSION).
 - B. APPROVE SCHEDULES OF BILLS, INCLUDING ADDENDUMS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
12/15/2023	10,941.52	General	302767-302774
12/15/2023	30,782.05	General	302753-302757
12/22/2023	234,011.74	ARPA	256/463-469/302772-302843
12/31/2023	133.59	General	ACH 3378,3379,3380,3 382,3383,3383,33 84,3386
TOTAL	\$275,868.90		

	Addendum #1	\$124,550.00 to appear on future schedule	
	Addendum #2	\$1,070.92 to appear on future schedule	
	Addendum #3	\$62,257.89 to appear on future schedule	
	Addendum #4	\$24,050.59 to appear on future schedule	
	Addendum #5	\$488.74 to appear on future schedule	

- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY NO LONGER IN USE BY THE SHERIFF'S OFFICE, COMMISSIONERS COURT, AND INFORMATION TECHNOLOGIES.
(SEE ATTACHED)
 - D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
 - E. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING. (SEE ATTACHED)
 - F. APPROVE UPDATE TO MASTER STREET ADDRESS GUIDE TO EXTEND 0.033 MILES OF LOST LAKE TRAIL ON THE MSAG TO CORRECT A MAPPING ERROR AND ADD LONE STAR LANE TO MSAG AS A PRIVATE ROAD BEGINNING AT THE TERMINUS OF LOST LAKE TRAIL. (SEE ATTACHED)
 - G. TRANSFER HOT CHECK RESTITUTION BANK ACCOUNT FROM THE DISTRICT ATTORNEY'S OFFICE TO THE COUNTY TREASURER.
 - H. APPROVE DISTRICT CLERK'S REQUEST TO ADD CASA AND POLK COUNTY VETERANS PROGRAM TO THE JUROR DONATION PROGRAM. (SEE ATTACHED)
 - I. RECEIVE COUNTY TREASURER'S MONTHLY (OCTOBER & NOVEMBER 2023) REPORTS. (SEE ATTACHED)
6. PERSONNEL MATTERS:
- A. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, APPROVAL OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING (NO EMERGENCY HIRES).
ALL VOTING YES. (SEE ATTACHED)
 - B. MOTIONED BY MARK DUBOSE, SECONDED BY MILTON PURVIS, APPROVAL TO EXTEND EQUIVALENT COMPENSATORY TIME FOR ALL COUNTY EMPLOYEES THAT ACCRUED TIME IN 2023 UNTIL AFTER THE POLICY HAS BEEN UPDATED.
ALL VOTING YES. (SEE ATTACHED)
7. BUDGET REVISIONS/AMENDMENTS:
- A. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILTON PURVIS, TO APPROVE BUDGET REVISIONS #2024-5 AND AMENDMENTS #2024-5(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
ALL VOTING YES. (SEE ATTACHED)
8. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO RE-ADVERTISE BID #2024-12 ROOF REPLACEMENT AT 321 N. BEATTY AVENUE (NO BIDS RECEIVED INITIALLY).
ALL VOTING YES.
9. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, TO AWARD BID #2024-13 FOR THE POLK COUNTY COLLEGE-COMMERCE CENTER IMPROVEMENTS TO TRW CONSTRUCTION WITH A TOTAL BID OF \$86,550.
ALL VOTING YES. (SEE ATTACHED)
10. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, TO REJECT BID AND RE-BID THE FY2021 TEXAS DEPARTMENT OF AGRICULTURE COMMUNITY DEVELOPMENT BLOCK GRANT WATER PROJECT, TDA CONTRACT NO. CDV21-0368.

ALL VOTING YES.

11. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO AWARD THE CONSTRUCTION CONTRACT FOR THE ONALASKA WATER SUPPLY CORPORATION ELEVATED STORAGE TANK AND ASSOCIATED WORK TO PHOENIX FABRICATORS AND ERECTORS, LLC, IN THE AMOUNT NOT TO EXCEED \$1,568,500, WITH COUNTY PORTION (75%) TO BE PAID WITH AMERICAN RESUCE PLAN ACT FUNDS.

ALL VOTING YES.

(SEE ATTACHED)

12. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, APPROVAL OF THE POLK COUNTY HISTORICAL COMMISSION'S AGREEMENT WITH KERRY CAMPBELL FOR ARCHITECTURAL DESIGNS AT POLK COUNTY MEMORIAL MUSEUM TO BE FUNDED BY THE POLK COUNTY HISTORICAL COMMISSION.

ALL VOTING YES.

13. MULTI-JURISDICTION HAZARD MITIGATION PLAN TO BE FUNDED BY THE GENERAL LAND OFFICE CONTRACT NO. 22-130-033-E029.:

- A. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILTON PURVIS, TO AUTHORIZE THE OFFICE OF EMERGENCY MANAGEMENT (OEM) TO ISSUE A REQUEST FOR PROPOSALS (RFP) TO PROCURE A CONTRACTOR FOR THE MULTI-JURISDICTION HAZARD MITIGATION PLAN

ALL VOTING YES.

- B. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILTON PURVIS, TO SELECT THE FOLLOWING PEOPLE FOR THE SCORING COMMITTEE:

COURTNEY COMSTOCK, JESSICA HUTCHINS AND COMMISSIONER JERRY CASSITY.

ALL VOTING YES.

14. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE UPDATE OF THE 9-1-1 ADDRESSING POLICY.

ALL VOTING YES.

(SEE ATTACHED)

MELANIE TAYLOR WITH BURKE CENTER PROVIDED INFO TO THE COURT REGARDING THE MENTAL HEALTH GRANT APPLICATION.

15. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE BURKE'S APPLICATION ON BEHALF OF POLK COUNTY FOR MENTAL HEALTH GRANT TO BE FUNDED WITH ASSET FORFEITURE FUNDS FOR THE REQUIRED 25% MATCH.

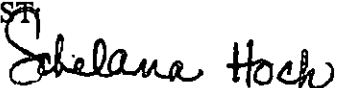
ALL VOTING YES.

ADJOURN:

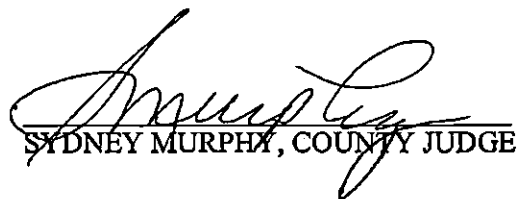
MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, TO ADJOURN COURT THIS 22ND DAY OF DECEMBER 2023 AT 10:26 A.M.

ALL VOTING YES.

ATTEST



SCHELANA HOCK, COUNTY CLERK


SYDNEY MURPHY, COUNTY JUDGE