

STATE OF TEXAS §

COUNTY OF POLK §

DATE: November 14, 2023

REGULAR MEETING

SCHELANA HOCK - ABSENT

LOUIS PLOTH - ABSENT

**COMMISSIONERS COURT
AGENDA POSTING # 2023 - 122**

Be it remembered on this the 14th day of **NOVEMBER, 2023**, the Honorable Commissioners Court met in "**REGULAR**" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Jerry Cassity - Commissioner Pct #4,
Wendy Timm – Deputy County Clerk and
Stephanie Dale – Assistant to the County Auditor.

The following agenda items, orders and decrees were duly made, considered and passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE SYDNEY MURPHY.
 - INVOCATION LED BY CHRIS BORDEN OF FIRST ASSEMBLY OF GOD CHURCH.
 - PLEDGES TO U.S. & TEXAS FLAGS LED BY WENDY TIMM.
2. PUBLIC COMMENTS: NONE.
3. INFORMATIONAL REPORTS:
 - A. PROCLAMATION – POLK COUNTY RECYCLES WEEK, NOVEMBER 12-18, 2023.
(SEE ATTACHED)

NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY STATED ADDENDUMS TO ITEM B IN THE AMOUNTS OF \$91,368.86 AND \$111,951.94, AND THAT ITEM E NEEDS TO BE DELETED, AS THE INFORMATION TECHNOLOGY DEPARTMENT IS RESEARCHING OTHER OPTIONS. MOTIONED BY JERRY CASSITY, SECONDED BY MILTON PURVIS, TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

A. APPROVE MINUTES OF OCTOBER 24, 2023 AND NOVEMBER 1, 2023 (REGULAR/SPECIAL SESSIONS).

B. APPROVE SCHEDULES OF BILLS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
9/1/2023	371,853.33	General	ACH 3157,3173,3177, 3182,3191,3209,3226
10/11/2023	366.04	General	ACH 3248,3249,3250
10/13/2023	121,565.74	General	ACH 3236,3244,3245 ,3246,3242,3243
10/19/2023	1,685.92	General	301943-301944
10/20/2023	2,701.44	General	301936-301938

10/20/2023	9,857.75	General	301939-301941
10/24/2023	49,823.75	ARPA	250
10/24/2023	1,000,000.00	ARPA	ACH 3259
10/27/2023	125,359.63	General	ACH 3260,3252,3253, 3254,3268,3269,3270, 3272,3273,3274, 3276,3277,3278, 3266,3267
10/27/2023	1,685.92	General	302022-302023
10/27/2023	6,805.16	General	302024-202026
10/30/2023	326.25	General	ACH 3280,3281,3282
10/30/2023	1,050.00	General	302040
11/1/2023	417.12	General	ACH 3285,3286,3287
11/1/2023	282,429.50	Retiree Health Insurance	457-458/302041- 302050
11/1/2023	277,641.83	Retiree Health Insurance	459-460/302051- 302058
11/3/2023	8,351.12	General	ACH 3289,3290,3291
11/3/2023	5,115.81	General	302077-302087
11/3/2023	2,401.89	General	302073-302076
11/8/2023	355.09	General	302088
11/14/2023	601,145.73	Available School/Grants/General	417- 418/1209/302089- 302242
TOTAL	\$2,870,572.98		
	Addendum #1	\$91,368.86 to appear on future schedule	
	Addendum #2	\$111,951.94 to appear on future schedule	

- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY NO LONGER IN USE BY THE COUNTY JUDGE, COUNTY JAIL, AND COUNTY CLERK. (SEE ATTACHED)
- D. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING. (SEE ATTACHED)
- E. DELETE "APPROVE ENROLLMENT IN TEXAS ASSOCIATION OF COUNTIES CYBERSECURITY TRAINING".
- F. APPROVE TOTAL LOSS OFFER FOR 2013 CHEVROLET TAHOE. (SEE ATTACHED)
- G. APPROVE TOTAL LOSS OFFER FOR 2011 CROWN VICTORIA. (SEE ATTACHED)
- H. APPROVE LOWER TRINITY GROUNDWATER CONSERVATION DISTRICT (LTGCD) REQUEST FOR APPOINTMENT OF JOHN SEXTON AS PRESIDING OFFICER FOR TERM JANUARY 1, 2024 THROUGH DECEMBER 31, 2026 AND SCOTT SAXE AS BOARD MEMBER FOR PARTIAL TERM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024. (SEE ATTACHED)
- I. APPROVE 1-YEAR MAINTENANCE AGREEMENT WITH CHESTER MOORE AND SONS

FOR THE ANIMAL CONTROL CENTER SEPTIC SYSTEM. (SEE ATTACHED)

- J. APPROVED PAYMENT IN THE AMOUNT OF \$5,394 TO TEXAS DEPARTMENT OF CRIMINAL JUSTICE—MANUFACTURE AND LOGISTICS DIVISION FOR REPAIR OF SIX (6) STAINLESS STEEL TOILET FIXTURES AT THE IAH SECURE ADULT DETENTION FACILITY TO BE REIMBURSED BY THE OPERATOR (MTC).
- K. RATIFY OFFER FROM PROPERTY OWNER FOR DONATION OF RIGHT OF WAY ALONG DARDEN ROAD AS RELATED TO BRIDGE REPLACEMENT AT BLUFF CREEK, IN PRECINCT 4.
- L. APPROVE TO PURCHASE RIGHT OF WAYS ALONG KENNEDY ROAD AND CARMONA ROAD AS RELATED TO OFF SYSTEM BRIDGE REPLACEMENT AT PINEY CREEK AND TRIBUTARY OF MCMANUS CREEK, IN PRECINCT 3.
- M. APPROVE PRIMARY ELECTION SERVICES CONTRACTS BETWEEN THE POLK COUNTY ELECTIONS OFFICER AND THE REPUBLICAN AND DEMOCRATIC PARTIES OF POLK COUNTY. (SEE ATTACHED)
- N. APPROVE RESOLUTION TO DESIGNATE JUDGE MURPHY AS AUTHORIZED SIGNATORY FOR USDA-FS-2023-CWDB-SGSF PROGRAM. (SEE ATTACHED)
- O. APPROVE REVISED ORDER AUTHORIZING AND ASSIGNING SPACE IN COUNTY-OWNED BUILDINGS. (SEE ATTACHED)
- P. APPROVE REQUEST FROM SCOTT HUGHES, CONSTABLE PRECINCT 1, FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY IN THE AMOUNT OF \$1,266.97 FOR FURNISHED TRANSPORTATION.

5. PERSONNEL MATTERS:

- A. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING.
ALL VOTING YES. (SEE ATTACHED)
- B. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF PERSONNEL MANAGEMENT SYSTEM UPDATE.
ALL VOTING YES. (SEE ATTACHED)

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, APPROVAL OF FY2023 & FY2024 BUDGET REVISIONS 2023-25 AND 2024-03 AND AMENDMENTS 2023-25(A) AND 2024-03(A) AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
ALL VOTING YES. (SEE ATTACHED)

7. CAPITAL PURCHASES:

- A. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR LAND & VITAL RECORDS SOFTWARE FOR THE COUNTY CLERK'S OFFICE IN THE AMOUNT OF \$37,500 ANNUALLY (BUDGETED FUNDS), AND ONE-TIME FEES IN THE AMOUNT OF \$65,000 TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2024 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT.
ALL VOTING YES. (SEE ATTACHED)
- B. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR ENTERPRISE JUSTICE MODULE FOR COUNTY COURT AT LAW IN THE AMOUNT OF \$4,100 ANNUALLY (BUDGETED FUNDS) AND ONE-TIME FEES IN THE AMOUNT OF \$15,200, TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2024 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT.
ALL VOTING YES. (SEE ATTACHED)

8. EMERGENCY MANAGEMENT REQUESTS:

- A. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE SOFTWARE LICENSE AGREEMENT WITH ARRO FOR REAL-TIME PERSONNEL AND EQUIPMENT TRACKING DURING EMERGENCIES IN THE AMOUNT OF \$3,000 ANNUALLY.

ALL VOTING YES. (SEE ATTACHED)

- B. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE MASTER SERVICES AGREEMENT WITH VEOCI FOR VIRTUAL EMERGENCY OPERATIONS CENTER SOFTWARE IN THE AMOUNT OF \$10,395 ANNUALLY.

ALL VOTING YES. (SEE ATTACHED)

9. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, APPROVAL TO ADVERTISE FOR BIDS FOR ROOF REPLACEMENT AT 321 N. BEATTY AVENUE, TO BE PAID OUT OF GENERAL FUND BALANCE.

ALL VOTING YES.

10. POLK COUNTY COLLEGE-COMMERCE CENTER:

- A. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE BUILDING SIGNAGE AT THE POLK COUNTY COLLEGE-COMMERCE CENTER / SHELTER.

ALL VOTING YES.

- B. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, APPROVAL TO ADVERTISE FOR BIDS FOR RENOVATION OF BUILDING AND LANDSCAPING, TO BE FUNDED IN PART BY THE POLK COUNTY HIGHER TECHNOLOGY & EDUCATION FOUNDATION AND IN PART BY POLK COUNTY GENERAL FUND BALANCE.

ALL VOTING YES.

11. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, APPROVAL TO ADVERTISE FOR BIDS TO PURCHASE TWO VEHICLES FOR ROAD & BRIDGE PRECINCT 4 UTILIZING AMERICAN RESCUE PLAN ACT FUNDS AND PRECINCT 4 FUND BALANCE.

ALL VOTING YES.

12. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE REQUEST TO TEXAS DEPARTMENT OF TRANSPORTATION FOR SURPLUS MATERIALS.

ALL VOTING YES. (SEE ATTACHED)

13. MAGNOLIA CREEK RANCH, LOCATED IN PRECINCT 2:

- A. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, APPROVAL TO RELEASE THE DEVELOPER FROM THE CONSTRUCTION BOND REQUIREMENT FOR MAGNOLIA CREEK RANCH.

ALL VOTING YES.

- B. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE PLAT FOR MAGNOLIA CREEK RANCH SUBDIVISION.

ALL VOTING YES.

14. MOTION BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO DELETE "CANVASS NOVEMBER 7, 2023 ELECTION RESULTS" AND RESCHEDULE ITEM FOR FRIDAY, NOVEMBER 17, 2023, AT 2:00 PM.

ALL VOTING YES.

15. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO CAST BALLOT FOR ELECTION OF POLK CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS 2024-2025 TERM. BALLOTS CAST AS FOLLOWS:

STEVEN HULLIHEN 834

TOM CURRAN 280

PAUL DAVID EVANS 453

MIKE NETTLES 119
PAM PIERCE 120
ALL VOTING YES. (SEE ATTACHED)

16. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE AGREEMENT WITH LANGFORD COMMUNITY MANAGEMENT SERVICES FOR WILDFIRE DEFENSE GRANT ADMINISTRATION, AT NO COST TO POLK COUNTY.
ALL VOTING YES. (SEE ATTACHED)

17. CITIZEN COLLECTION STATIONS:

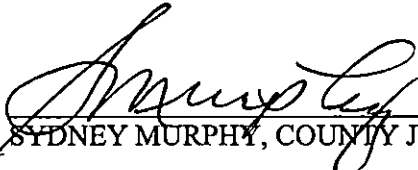
- A. RECEIVE PROPOSAL FROM REPUBLIC SERVICES TO MODIFY THE HOURS OF OPERATIONS.

MOTIONED BY JERRY CASSITY, SECONDED BY MILTON PURVIS, TO TABLE THE FOLLOWING ITEM:

- B. "DISCUSS AND CONSIDER REQUEST FOR CHANGES."
JUDGE MURPHY REQUESTED THAT COMMISSIONER CASSITY AND COMMISSIONER PURVIS VISIT WITH REPUBLIC SERVICES BEFORE THE NEXT MEETING TO FIND TERMS THAT BOTH PARTIES CAN AGREE TO.
ALL VOTING YES.

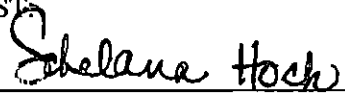
ADJOURN:

MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO ADJOURN COURT THIS 14TH DAY OF NOVEMBER 2023 AT 10:49 A.M.
ALL VOTING.

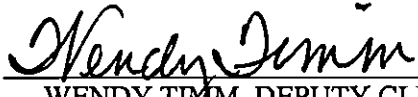


SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



SCHELANA HOCK, COUNTY CLERK

BY: 

WENDY TIMM, DEPUTY CLERK