

COMMISSIONERS COURT AGENDA POSTING # 2023 - 083

Be it remembered on this the 22ND day of AUGUST, 2023, the Honorable Commissioners Court met in “REGULAR” called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
 Guylene Robertson – Commissioner Pct #1,
 Mark DuBose – Commissioner Pct #2,
 Milton Purvis – Commissioner Pct #3,
 Jerry Cassity - Commissioner Pct #4,
 Schelana Hock – County Clerk and
 Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered and passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE SYDNEY MURPHY.
 - INVOCATION LED BY PASTOR SEAN FERRY OF PINE FOREST BAPTIST CHURCH.
 - PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.
2. PUBLIC COMMENTS: NONE.
3. INFORMATIONAL REPORTS:
 - A. PROCLAMATION RECOGNIZING J.D. COOGLER’S 100TH BIRTHDAY. (SEE ATTACHED)
 - B. PRESENTATION FROM G-ENERGY ON LANDFILL GAS TO RENEWABLE ENERGY PROJECT.

JUDGE MURPHY PROVIDED THE COMMISSIONERS WITH LINEBARGER’S ANALYSIS OF THE DELINQUENT TAX ROLLS, TO BE PRESENTED TO THE COURT AT A LATER DATE.

NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED AGENDA ITEM O NEEDS DISCUSSED INDIVIDUALLY, AT THE REQUEST OF COUNTY CLERK. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS:
 (ALL VOTING YES)
 - A. APPROVE MINUTES OF PREVIOUS MEETINGS: JULY 25, 2023 (SPECIAL SESSION), AUGUST 8, 2023 (REGULAR SESSION) AND AUGUST 15, 2023 (REGULAR SESSION).
 - B. APPROVE SCHEDULE OF BILLS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
7/21/2023	232,019.29	General	ACH 3075, 3080, 3084, 3093, 3098
8/11/2023	14,109.14	General	300804-300818
8/15/2023	23,555.18	General	300821-300826
8/17/2023	4,376.31	Grants	1200
8/22/2023	447,019.70	General	300827-300952

TOTAL	\$721,079.62		
	Addendum #1	\$193,792.53 to appear on future schedule	
	Addendum #2	\$24,050.59 to appear on future schedule	
	Addendum #3	\$122,357.29 to appear on future schedule	
	Addendum #4	\$1,966.68 to appear on future schedule	
	Addendum #5	\$13,388.70 to appear on future schedule	

- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY NO LONGER IN USE BY OFFICE OF EMERGENCY MANAGEMENT. (SEE ATTACHED)
- D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
- E. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING. (SEE ATTACHED)
- F. APPROVE TRANSITION FROM IN-PERSON TEST TO AN ONLINE TEST FOR THE BILINGUAL INCENTIVE FOR SPANISH AS A SECOND LANGUAGE PROGRAM.
- G. APPROVE THE ENGAGEMENT LETTER WITH GABRIEL ROEDER SMITH & COMPANY ACTUARIAL SERVICES TO PERFORM THE FY23 AND FY24 ACTUARIAL VALUATIONS RELATING TO OTHER POST EMPLOYMENT BENEFITS (OPEB) OF THE COUNTY – RETIREE HEALTH BENEFITS. (SEE ATTACHED)
- H. APPROVE AMENDMENT NO. 26 TO THE COMMUNITY SERVICES CONTRACT BETWEEN THE DEPARTMENT OF AGING AND DISABILITY SERVICES AND POLK COUNTY AGING SERVICES FOR FY2024 AND FY2025. (SEE ATTACHED)
- I. APPROVE ADOPTION OF THE TEXAS HEALTH AND HUMAN SERVICE COMMISSION INDIGENT HEALTH CARE ELIGIBILITY STANDARDS, DOCUMENTATION AND VERIFICATION PROCEDURES ACCORDING TO THE ACT WITH THE ADDITION OF THE FOLLOWING PROVISION OF OPTIONAL SERVICES AS ALLOWED UNDER V.T.C.A. HEALTH & SAFETY CODE, SECTION 61.0285.
- J. APPROVE ADOPTION OF HEALTHCARE ELIGIBILITY STANDARDS, DOCUMENTATION AND VERIFICATION PROCEDURES FOR STATE FISCAL YEAR SEPTEMBER 1, 2023 – AUGUST 31, 2024.
- K. RECEIVE FY2024/2025 BIENNIAL BUDGET FOR COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT PURSUANT TO LOCAL GOVERNMENT CODE 140.004. (SEE ATTACHED)
- L. APPROVE COUNTY CLERK PRESERVATION AND RECORDS RESTORATION PLAN, WHICH INCLUDES A COUNTY COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2024 BUDGET. (SEE ATTACHED)
- M. APPROVE ORDER OF CONSTITUTIONAL AMENDMENT ELECTION TO BE HELD ON TUESDAY, NOVEMBER 7, 2023. (SEE ATTACHED)
- N. APPROVE ELECTION JUDGES AND ALTERNATES FOR THE ONE-YEAR TERM BEGINNING AUGUST 1, 2023, AS REQUESTED BY THE COUNTY CLERK.
- O. DISCUSSED INDIVIDUALLY.
- P. ACCEPT TOTAL LOSS OFFER FOR 2017 CHEVROLET TAHOE AND REMOVE FROM COUNTY INVENTORY AS OF JULY 2, 2023. (SEE ATTACHED)
- Q. APPROVE CONSTABLE PRECINCT 4 DARWON EVANS' REQUEST TO APPOINT KEVIN BURMAN TO RESERVE DEPUTY CONSTABLE.
- R. APPROVE ROADWAY EASEMENT EXTENSION AT TWIN HARBOR DRIVE LOCATED IN PRECINCT 2. (SEE ATTACHED)
- S. RECEIVE COUNTY TREASURER'S MONTHLY REPORT (JULY 2023). (SEE ATTACHED)
- T. APPROVE PURCHASE OF DESKTOP SCANNER, PRINTER AND PRINTER STAND FOR JUSTICE OF THE PEACE PRECINCT 2, NOT TO EXCEED \$1200, TO BE PAID FROM OFFICE FURNISHINGS/EQUIPMENT.

- U. APPROVE PURCHASE OF DESK FOR JUSTICE OF THE PEACE PRECINCT 3, NOT TO EXCEED 1,414.16, TO BE PAID FROM OFFICE FURNISHINGS/EQUIPMENT.
- V. APPROVAL TO CHANGE THE EFFECTIVE DATE FOR THE PAYOUT OF TELECOMMUNICATIONS AND JAIL STAFF ACCRUED TIME APPROVED AT PRIOR MEETING FROM JULY 5 TO JULY 2, 2023.

COUNTY CLERK SCHELANA HOCK EXPLAINED THAT HB1217 CHANGED NUMBER OF POLLING LOCATIONS THAT CAN BE CONSOLIDATED AND TO AVOID CONFUSION FOR 2024 ELECTIONS COUNTY WILL USE THE SAME COUNTYWIDE POLLING LOCATIONS FOR CONSTITUTIONAL AMENDMENT ELECTION IN NOVEMBER. ALSO WILL HAVE VOTING ON THE LAST TWO DAYS OF EARLY VOTING FROM 8A-8P.

- O. MOTIONED BY MARK DUBOSE, SECONDED BY MILTON PURVIS, TO APPROVE EARLY VOTING SCHEDULE FOR THE NOVEMBER 2023 ELECTION, AS REQUESTED BY COUNTY CLERK.

ALL VOTING YES. (SEE ATTACHED)

5. PERSONNEL MATTERS:

- A. MOTIONED BY JERRY CASSITY, SECONDED BY MILTON PURVIS, TO APPROVE PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE BY DEPARTMENT HEADS SINCE LAST MEETING (NO EMERGENCY HIRES).

ALL VOTING YES. (SEE ATTACHED)

- B. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF UPDATE TO PERSONNEL MANAGEMENT SYSTEM.

ALL VOTING YES. (SEE ATTACHED)

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE FY2023 BUDGET REVISIONS 2023-21 AND AMENDMENTS 2023-21(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.

ALL VOTING YES. (SEE ATTACHED)

- 7. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE CONTINUATION OF DECLARATION OF DISASTER AND ORDER EXTENDING BURN BAN IN THE UNINCORPORATED AREAS OF THE COUNTY FOR 30 DAYS.

ALL VOTING YES. (SEE ATTACHED)

- 8. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, APPROVAL OF ORDER AUTHORIZING THE COUNTY JUDGE TO APPROVE CHANGES TO FIRE DEPARTMENT SERVICE AREAS ON THE POLK COUNTY, TEXAS MAP WHEN REQUESTED BY THE AFFECTED FIRE CHIEFS.

ALL VOTING YES. (SEE ATTACHED)

- 9. MOTIONED BY JERRY CASSITY, SECONDED BY MILTON PURVIS, TO APPROVE BID #2023-14 WITH STONE METAL WORKS TO REFURBISH 2002 CAT 12H MOTOR GRADER FOR ROAD & BRIDGE, PRECINCT 4, TO BE PAID FROM PRECINCT 4 FUND BALANCE.

ALL VOTING YES. (SEE ATTACHED)

- 10. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, TO APPROVE LEGACY OAKS SUBDIVISION, LOCATED IN PRECINCT 4.

COMMISSIONER CASSITY-ABSTAINED & FILED NOTICE PRIOR TO COURT. (SEE ATTACHED)
THE REMAINDER OF THE COURT VOTED YES.

- 11. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO ISSUE INJUNCTION

REGARDING UNAUTHORIZED REPLAT OF FALCONE FOREST, SECTION 1, LOT 9, LOCATED IN PRECINCT 4.

ALL VOTING YES.

(SEE ATTACHED)

12. DISTRICT ATTORNEY STAFF SALARIES: MOTIONED BY MARK DUBOSE, SECONDED BY MILTON PURVIS, APPROVAL OF DISTRICT ATTORNEY'S REQUESTS TO PAY OUT TIME ACCRUED AS OF AUGUST 13, 2023 BY THE DISTRICT ATTORNEY'S STAFF UTILIZING FUNDS REMAINING IN THE DISTRICT ATTORNEY'S SALARIES LINE ITEM, AS FOLLOWS:

A. ALL FLSA COMP AND HOLIDAY TIME.

B. ALL BUT TWENTY HOURS OF EQUIVALENT COMPENSATORY TIME.

ALL VOTING YES.

13. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILTON PURVIS, TO APPROVE CONTRACTS FOR HUMAN RESOURCES AS FOLLOWS:

A. TYLER TECHNOLOGIES APPLICANT TRACKING.

(SEE ATTACHED)

B. EASYLLAMA FOR NEW EMPLOYEE TRAINING.

(SEE ATTACHED)

ALL VOTING YES.

14. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF CONTRACT AMENDMENT BETWEEN POLK COUNTY AND TYLER TECHNOLOGIES FOR TYLER TEAMS-20, UTILIZING COVID FUNDS AS METHOD OF FUNDING.

ALL VOTING YES.

(SEE ATTACHED)

15. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, APPROVAL TO UPDATE CAMERA SYSTEMS AT THE POLK COUNTY TAX OFFICE AND POLK COUNTY ANNEX USING SURPLUS DEPOSITORY INTEREST AS METHOD OF FUNDING.

ALL VOTING YES.

(SEE ATTACHED)

ADJOURN:

MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO ADJOURN COURT THIS 22ND DAY OF AUGUST 2023 AT 10:44 A.M.

ALL VOTING YES.


SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



SCHELANA HOCK, COUNTY CLERK