

STATE OF TEXAS §
COUNTY OF POLK §

DATE: APRIL 25, 2023
REGULAR MEETING
ALL PRESENT

**COMMISSIONERS COURT
AGENDA POSTING # 2023 - 038**

Be it remembered on this the 25TH day of APRIL, 2023, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Gyulene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Jerry Cassity – Commissioner Pct #4,
Schelana Hock – County Clerk and
Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered and passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE SYDNEY MURPHY.
 - INVOCATION LED BY SONNY HATHAWAY OF CENTRAL BAPTIST CHURCH.
 - PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.
2. PUBLIC COMMENTS: NONE.
3. INFORMATIONAL REPORTS:
 - A. PROCLAMATION FOR SOIL & WATER STEWARDSHIP CONSERVATION WEEK.
(SEE ATTACHED)
 - B. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) – DISTINGUISHED BUDGET PRESENTATION AWARD FOR FY2023. (SEE ATTACHED)JUDGE MURPHY REMINDED THE COURT THAT NEXT MONTHS COURT MEETINGS WILL BE HELD ON TUESDAY, MAY 16TH AND TUESDAY, MAY 30TH.

NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED THAT AGENDA ITEM B INCLUDES 4 ADDENDUMS IN THE AMOUNTS OF \$20,289.72, \$32,000.06, \$858.26 AND \$7.50. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)
 - A. APPROVE MINUTES OF PREVIOUS MEETING: APRIL 11, 2023 (REGULAR SESSION).
 - B. APPROVE SCHEDULES OF BILLS INCLUDING ADDENDUMS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
4/11/2023	70,577.07	ARPA/Grants/General	230/1178- 1180/298958
4/11/2023	15,597.62	General	298959-298965
4/13/2023	2,221.83	ARPA	231
4/14/2023	2,560.92	General	298966-298969

4/14/2023	117,497.23	General	ACH 2950,2957,2958, 2959,2961,2962,2963, 2956
4/14/2023	45,441.08	General	298970-298984
4/25/2023	297,633.78	ARPA	232-233/23847/1181/ 298996-299111
4/30/2023	79.06	General	ACH 2965,2966
4/30/2023	58.39	General	ACH 2968,2969,2970
TOTAL	\$551,666.98		
	Addendum #1	\$20,289.72 to appear on future schedule	
	Addendum #2	\$32,000.66 to appear on future schedule	
	Addendum #3	\$858.26 to appear on future schedule	
	Addendum #4	\$7.50 to appear on future schedule	

- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY NO LONGER IN USE BY THE SHERIFF'S DEPARTMENT, MAINTENANCE AND JUSTICE OF THE PEACE, PRECINCT THREE. (SEE ATTACHED)
 - D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
 - E. RECEIVE COUNTY TREASURER'S 2ND QUARTER (JAN, FEB, MAR) FY2023 REPORT. (SEE ATTACHED)
 - F. RECEIVE COUNTY TREASURER'S MONTHLY (MARCH) REPORT. (SEE ATTACHED)
 - G. APPROVE RENEWAL AGREEMENT WITH TEXAS DEPARTMENT OF PUBLIC SAFETY FOR RELEASE OF DRIVER RECORDS FOR COUNTY EMPLOYMENT. (SEE ATTACHED)
 - H. APPROVE MEMORANDUM OF UNDERSTANDING WITH ONALASKA I.S.D. FOR LOCAL DISASTER PREPAREDNESS (SHELTERING). (SEE ATTACHED)
 - I. RATIFY AGREEMENTS WITH BEARD DRAFTING & DESIGN TO PROVIDE BID SPECIFICATIONS FOR REMODEL OF CORRIGAN SUBCOURTHOUSE AND ROAD & BRIDGE, PRECINCT 4. (SEE ATTACHED)
 - J. APPROVE EXTENSION OF BANCORP SOUTH EQUIPMENT FINANCE LEASE #27 FOR EIGHT (8) 2022 MACK GRANITE 64FRF DUMP TRUCKS FROM APRIL 20, 2023 TO JUNE 30, 2023, WITH ADDITIONAL INTEREST TO BE PAID FROM THE ROAD & BRIDGE CAPITAL LEASES FUND. (SEE ATTACHED)
 - K. APPROVE REQUEST FROM DISTRICT ATTORNEY SHELLY SITTON FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY, NOT TO EXCEED \$27,988 FOR THE PURCHASE OF A USED 2022 FORD ESCAPE.
5. PERSONNEL MATTERS:
- A. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING (NO EMERGENCY HIRES).
ALL VOTING YES. (SEE ATTACHED)
 - B. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILTON PURVIS, TO RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING .
ALL VOTING YES. (SEE ATTACHED)

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF FY2023 BUDGET REVISIONS #2023-13 AND AMENDMENTS #2023-13(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.**

ALL VOTING YES. (SEE ATTACHED)

7. CAPITAL PURCHASE:

- A. MOTIONED BY MARK DUBOSE, SECONDED BY MILTON PURVIS, TO APPROVE JUSTICE OF THE PEACE, PRECINCT 2, REQUEST TO PURCHASE COURTROOM FURNISHINGS IN THE AMOUNT OF \$1,070.89 TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2023 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT.**

ALL VOTING YES. (SEE ATTACHED)

- 8. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, APPROVAL OF ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE MEMORIAL DAY PERIOD OF MAY 24, 2023 THROUGH MIDNIGHT MAY 30, 2023.**

ALL VOTING YES. (SEE ATTACHED)

- 9. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO ADVERTISE FOR BIDS FOR CORRIGAN SUBCOURTHOUSE, TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2023 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT.**

ALL VOTING YES.

- 10. MOTIONED BY JERRY CASSITY, GUYLENE ROBERTSON, TO ADVERTISE FOR BIDS FOR ROAD & BRIDGE PRECINCT 4 BUILDING RENOVATIONS, TO BE PAID FROM AMERICAN RESCUE PLAN ACT FUNDS.**

ALL VOTING YES.

- 11. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE EXPENDITURES FROM THE MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS), AS FOLLOWS:**

- A. REPLACEMENT OF THE AIR CONDITIONING UNIT AT THE JAIL LAUNDRY FACILITY BY SPRING HVAC IN THE AMOUNT OF \$16,000. (SEE ATTACHED)**

- B. ADVERTISE FOR BIDS FOR THE REPLACEMENT OF WINDOWS AT THE DUNBAR COMPLEX.**

ALL VOTING YES.

- 12. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE SHERIFF BYRON LYONS REQUEST FOR THE PURCHASE OF REPLACEMENT VEHICLE FOR PATROL OFFICER USING THE FUNDS PAID BY INSURANCE FOR THE TOTALED VEHICLE, WITH THE REMAINING BALANCE TO BE FUNDED BY SHERIFF'S DEPT SALARY BALANCE NOT UTILIZED.**

ALL VOTING YES.

- 13. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, APPROVAL TO PURCHASE REPLACEMENT VEHICLE FOR INFORMATION TECHNOLOGY DEPARTMENT USING THE FUNDS PAID BY INSURANCE FOR THE TOTALED VEHICLE, WITH THE REMAINING BALANCE TO BE PAID FROM CONTINGENCY FUNDS.**

ALL VOTING YES.

14. FY2024 BUDGET WORKSHOP:

- A. DISCUSSED LONG-RANGE IMPACT OF CHANGES TO LONGEVITY POLICY.**

- B. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON TO IMPLEMENT AN ADJUSTMENT TO PAY SCALE, EFFECTIVE OCTOBER 1, 2023.**

REDUCING THE CURRENT NUMBER OF PAY GROUPS FROM 28 TO 18, MAINTAINING 16 STEPS PER PAY GROUP, RESULTING IN MINIMAL BUDGET IMPACT.

ALL VOTING YES.

- C. DISCUSSED REQUESTS FOR NEW POSITIONS, WHICH, IF APPROVED, WOULD RESULT IN APPROXIMATELY \$1 MILLION IN ADDITIONAL EXPENSES.
- D. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE REQUESTED VEHICLES TO BE INCLUDED IN THE ENTERPRISE FLEET LEASE PROGRAM, INCLUDING THREE VEHICLES FOR MAINTENANCE, 1 VEHICLE FOR THE DISTRICT ATTORNEY, AND TEN VEHICLES FOR THE SHERIFF'S OFFICE, WHICH WILL INCREASE LEASE PAYMENTS IN FY2024 BY \$210,380 AND ADD \$123,895.50 IN ONE-TIME COSTS.
ALL VOTING YES.
- E. MOTIONED BY MILTON PURVIS, SECONDED BY MARK DUBOSE, TO LIMIT CAPITAL PURCHASE PROJECTIONS FOR THE FY2024 BUDGET TO \$639,465.50.
ALL VOTING YES.
- F. DISCUSSED BUDGET CONSIDERATIONS AND TIMELINE.

15. DISCUSS & CONSIDER APPOINTMENT OF INTERIM TAX ASSESSOR-COLLECTOR.

ENTERED INTO EXECUTIVE SESSION AT 11:37 A.M. AS AUTHORIZED BY TEXAS GOV'T CODE, TITLE 5, SUBCHAPTER D (TEXAS OPEN MEETINGS ACT, AS AMENDED) SECTION 551.074 FOR DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES OF A PUBLIC OFFICER OR EMPLOYEE; AND SECTION 551.072 FOR DELIBERATION REGARDING REAL PROPERTY.

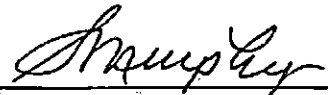
EXECUTIVE SESSION ENDED AT 12:00 P.M.

RESUMED REGULAR SESSION AT 12:01 P.M.

MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPOINT STEVE HULLIHEN AS INTERIM TAX ASSESSOR-COLLECTOR.
ALL VOTING YES.

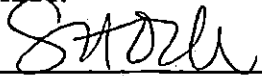
ADJOURN:

MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO ADJOURN COURT THIS 25TH DAY OF APRIL 2023 AT 12:02 P.M.
ALL VOTING YES.



SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



SCHELANA HOCK, COUNTY CLERK