



# POLK COUNTY COMMISSIONERS COURT

November 25, 2025

10:00 AM

# 2025 - 044

Polk County Regional Health Building

Suite A

Livingston, Texas

## NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

\*\* Please turn off (or mute) all cell phones and devices \*\*

#### **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

#### **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

#### **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

1. PROCLAMATION FOR RAY GEARING'S 100TH BIRTHDAY.
2. PROCLAMATION FOR POLK COUNTY RECYCLES WEEK, DECEMBER 1<sup>st</sup> – 7<sup>th</sup> 2025.
3. RECEIVE YEARLY REPORT FROM GRANTS & CONTRACTS / PURCHASING & PROCUREMENT.

#### **OLD BUSINESS**

4. APPROVE MINUTES OF PREVIOUS MEETING: OCTOBER 14, 2025 (REGULAR SESSION)
5. APPROVE MINUTES OF PREVIOUS MEETING: OCTOBER 28, 2025 (REGULAR SESSION)
6. RECEIVE RATING AND RECOMMENDATIONS FROM COURT APPOINTED SCORING COMMITTEE AND CONSIDER ANY/ALL NECESSARY ACTION

RELATING TO THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY LOCAL COMMUNITIES PROGRAM, AS FOLLOWS:

- A. SELECT AN ENGINEERING FIRM TO ASSIST THE COUNTY IN ITS APPLICATION(S) AND PROJECT IMPLEMENTATION OF ONE OR MORE CONTRACTS, IF AWARDED BY THE TEXAS GENERAL LAND OFFICE.

**NEW BUSINESS - CONSENT AGENDA**

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

7. APPROVE MINUTES OF PREVIOUS MEETINGS: October 31, November 12 and November 17, 2025 (Regular/Special Sessions)
8. APPROVE SCHEDULES OF BILLS.
9. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
10. APPROVE ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION.
11. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
12. RECEIVE COUNTY TREASURER'S REPORT FOR SEPTEMBER 2025.
13. RECEIVE COUNTY TREASURER'S FY2025 4TH QUARTER REPORT (JULY, AUG, SEPT 2025).
14. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
15. RATIFY APPROVAL OF ADOPTION OF HEALTHCARE ELIGIBILITY STANDARDS, DOCUMENTATION AND VERIFICATION PROCEDURES FOR STATE FISCAL YEAR SEPTEMBER 1, 2025 - AUGUST 31, 2026.
16. APPROVE AGREEMENT WITH BRAZOS TRANSIT DISTRICT RENEWING RURAL TRANSPORTATION SERVICES FOR A FIVE-YEAR TERM EFFECTIVE SEPTEMBER 1, 2025
17. APPROVE 1-YEAR MAINTENANCE AGREEMENTS WITH CHESTER MOORE AND SONS FOR THE TWO ANIMAL CONTROL CENTER SEPTIC SYSTEMS.
18. APPROVE CONSTABLE PRECINCT 2, BILL CUNNINGHAM'S REQUEST TO APPOINT ROBERT HARRIS TO RESERVE DEPUTY CONSTABLE.
19. APPROVE SHERIFF'S REQUEST TO PAY FOR TRAILER REPAIRS OUT OF ASSET FORFEITURE, NOT TO EXCEED \$9,788.55.

20. APPROVE PURCHASE OF NAS SERVER FOR JUSTICE OF THE PEACE PRECINCT 1, NOT TO EXCEED \$800, TO BE PAID FROM JP JUSTICE COURT TECHNOLOGY RESERVE FUNDS.
21. APPROVE PURCHASE OF LAPTOPS IN THE AMOUNT OF \$10,217.24 FROM CDW-G, TO BE PAID FROM IT CAPITAL OUTLAY - TECH ROTATION (BUDGETED FUNDS),
22. APPROVE RESOLUTION TO SUBMIT APPLICATION TO THE TEXAS VETERANS COMMISSION FUND FOR VETERAN'S GENERAL ASSISTANCE GRANT PROGRAM.

#### **NEW BUSINESS - REGULAR AGENDA**

23. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
  - B. UPDATE TO BOOK 2 OF THE PERSONNEL MANAGEMENT SYSTEM WITH REGARDS TO ON-CALL AND EMERGENCY CALLBACK PAY.
  - C. DISCUSS AND CONSIDER REQUEST FROM COUNTY COURT AT LAW TO USE DISCRETIONARY FUNDS FOR ONE-TIME BONUS.
24. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A. FY2025 AND FY2026 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
25. CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED IN FY2026 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:
  - A. PURCHASE OF AFTER MARKET CAMERA EQUIPMENT FROM AXON ENTERPRISES WITH 5-YEAR TERMS FOR THE SHERIFF'S OFFICE AND CONSTABLE PRECINCT 2, TO BE PURCHASED FROM SHERIFF & CONSTABLE CAPITAL OUTLAY, AT AN ANNUAL COST OF \$17,517.46.
26. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS) FOR HVAC AND DUCT REPLACEMENT AT THE PRECINCT 3 SUBCOURTHOUSE.
27. DISCUSS AND TAKE ACTION ON CONSTRUCTION BIDS RECEIVED FOR THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT REGIONAL MITIGATION PROGRAM ROAD PROJECTS IN PRECINCTS 2 AND 4, GLO CONTRACT NO. 24-065-044-E536.
28. DISCUSS AND CONSIDER APPROVAL OF RESOLUTION TO SUBMIT APPLICATION TO THE TEXAS VETERANS COMMISSION FUND FOR THE HOUSING FOR TEXAS HEROES GRANT PROGRAM.

29. DISCUSS AND CONSIDER APPROVAL OF CHANGE ORDER 011 FOR THE COURTHOUSE RESTORATION PROJECT FOR BEAM WRAPPING GENERATOR, MILL WORK, EXTERIOR CONCRETE AND TAX ASSESSOR COLLECTOR'S NEW LOCATION, TO BE PAID FROM THE RESTORATION PROJECTS FUND.
30. DISCUSS AND CONSIDER THE SHERIFF'S REQUEST FOR AUTHORIZATION TO CONDUCT A FEASIBILITY STUDY WITH DRG ARCHITECTS, AT A COST NOT TO EXCEED \$20,000, TO ASSESS BRINGING ADDITIONAL HOUSING UNITS IN THE OLD JAIL INTO COMPLIANCE WITH TEXAS COMMISSION ON JAIL STANDARDS AND DETERMINE METHOD OF FUNDING.
31. DISCUSS AND CONSIDER DISTRIBUTION OF SURPLUS FY2025 IAH SECURE ADULT DETENTION FACILITY AND DEPOSITORY INTEREST REVENUES TO ROAD & BRIDGE AND MAINTENANCE DEPARTMENTS FOR CAPITAL IMPROVEMENTS.

### **ADJOURN**

### **ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Wednesday, November 19, 2025, and that said Notice remained so posted continuously for at least 3 business days preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

**Posted: November 19, 2025 at 4:35PM**

By: Sydney Murphy, County Judge

A handwritten signature in blue ink, appearing to read "Sydney Murphy", is written over the printed name.