

STATE OF TEXAS §
COUNTY OF POLK §

DATE: September 23, 2025
REGULAR MEETING
ALL PRESENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 038**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 23rd day of September 2025, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Gyulene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Jerry Cassity - Commissioner Pct #4,
Wendy Timm – Deputy County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY CHRIS BORDEN OF LIVINGSTON ASSEMBLY OF GOD.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY WENDY TIMM.

Public Comments

1. Billy Lambeth updated the Court about geese.
2. Barbara Justice of Workforce Solutions provided info on their services and upcoming events.

Informational Reports

Cecilia Flores, Alabama-Coushatta Tribal Council Chairwoman, reported to the Court that they have received authorization from the National Indian Gaming Commission, and they are moving forward with plans to develop the Naskila Casino Resort in Leggett.

1. POLK COUNTY HISTORICAL COMMISSION RECEIVES DISTINGUISHED SERVICE AWARD.
2. YEARLY INFORMATIONAL REPORT FROM POLK COUNTY MEMORIAL MUSEUM.

Old Business

3. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. UPDATE TO PERSONNEL MANAGEMENT SYSTEM BOOK 1 AND BOOK 2. MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, APPROVAL OF THE POLICY UPDATE TO BOOK 2, AS PROVIDED, AND APPROVAL OF THE UPDATED JOB DESCRIPTIONS FOR PURCHASING & PROCUREMENT COORDINATOR, GRANTS & CONTRACTS COORDINATOR, AND VETERAN'S SERVICES OFFICER; NO CHANGES TO THE AGING SERVICES DIRECTOR, AND THE LIAISON FOR COMMUNICATIONS WITH AGING SERVICES ON BEHALF OF COMMISSIONERS COURT WILL TRANSITION FROM THE COUNTY JUDGE'S OFFICE TO ROAD & BRIDGE PRECINCT 2.

VOTES NO: 0
 VOTES YES: 5
 VOTES RESULT: CARRIED

New Business - Consent Agenda

THERE ARE ADDENDUMS TO ITEM 5 IN THE AMOUNTS OF \$644,502.95 AND \$730,584.56. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

4. APPROVE MINUTES OF PREVIOUS MEETINGS: August 25, 2025 (Special Session), September 9, 2025 (Regular/Special Sessions), And September 15, 2025 (Special Session)

5. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
9/5/2025	60,935.65	General	312426-312442
9/5/2025	314,758.99	Grants	ACH 083/599-600/ACH 010/312513-312525
9/11/2025	206,196.81	General	312528
9/12/2025	22,191.07	General	312529-312546
9/16/2025	336,584.60	ARPA	302-303
TOTAL:	940,667.12		
	Addendum #1	\$644,502.95 to appear on a future schedule	
	Addendum #2	\$730,584.56 to appear on a future schedule	

6. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
The Exhibit reflects various items no longer in use by Sheriffs Office.
7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
8. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
9. RECEIVE COUNTY TREASURER'S REPORT FOR AUGUST 2025.
10. APPROVE CONSTABLE PRECINCT 3, KEVIN BURMAN REQUEST TO REMOVE ANTHONY RAY MYERS AS RESERVE DEPUTY CONSTABLE.
11. APPROVE CONSTABLE PRECINCT 4, DARWON EVANS REQUEST TO REMOVE CALEB CLAYTON AS RESERVE DEPUTY CONSTABLE.
12. APPROVE RE-APPOINTMENT OF DR. RAY LUNA AS LOCAL HEALTH AUTHORITY, PURSUANT TO TEXAS HEALTH & SAFETY CODE SECTION 121.021, FOR TWO-YEAR TERM COMMENCING OCTOBER 1, 2025, TO INCLUDE APPOINTMENT AS

INFECTION CONTROL OFFICER AND NAMING OF DR. JEFFREY LUNA AS ALTERNATE INFECTION CONTROL OFFICER, PURSUANT TO HEALTH & SAFETY CODE CHAPTER 81 AS AMENDED BY S.B. 1574.

13. RATIFY CONTRACT RENEWAL WITH APPRISS, INC. FOR THE PROVISION OF A STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE (SAVN).
14. RATIFY APPROVAL OF SECOND AMENDMENT TO MEMORANDUM OF AGREEMENT WITH BURKE CENTER TO RENEW THE MENTAL HEALTH DEPUTY GRANT AGREEMENT THROUGH AUGUST 31, 2026.
15. APPROVE AGREEMENT WITH CITY OF LIVINGSTON FOR (LVFD) FIREFIGHTING SERVICES.
16. APPROVE USE OF \$5,880 FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY REPAIR/REPLACE IT EQUIPMENT (BUDGETED FUNDS) FOR DATA BACKUP SOLUTION FROM NINJA-ONE.
17. ACCEPT TOTAL LOSS OFFER FOR 2016 CHEVROLET SILVERADO.

New Business - Regular Agenda

18. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING. JUDGE MURPHY NOTED THERE WERE NO EMERGENCY HIRES. MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - B. ANY AND ALL NECESSARY ACTION RELATED TO REQUEST FROM SHERIFF LYONS TO PAY OUT ACCRUED STRAIGHT TIME, F.L.S.A. TIME, AND HOLIDAY TIME, AS PRESENTED.
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE REQUEST TO PAY ALL ACCRUED FLSA AND STRAIGHT TIME FOR DEPUTIES AND ALL STRAIGHT, FLSA, AND HOLIDAY TIME FOR JAIL STAFF, AS PRESENTED.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - C. PAY OUT OF ALL ACCRUED STRAIGHT TIME UPON THE DISCONTINUATION OF STRAIGHT-TIME LEAVE CODE.
MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
19. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS

FOLLOWS:

- A. FY2025 AND FY2026 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, TO APPROVE REVISIONS #2025-19 & #2026-2 AND AMENDMENTS #2025-19(A) & #2026-2(A).
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
20. CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2026 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:
 - A. POLICE EQUIPMENT FOR CONSTABLE PRECINCT 3 IN THE AMOUNTS OF \$6,972 TO BE PURCHASED FROM STALKER RADAR AND \$5,965.20 TO BE PURCHASED FROM NKB CONCEPTS.
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
21. CONSIDER ANY/ALL NECESSARY ACTION REGARDING RE-BIDS, AS FOLLOWS:
 - A. RE-BID #2026-02.05 FOR LIMESTONE ROAD BASE
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO ACCEPT ALL BIDS FROM CRUSHED STONE, HUGHES DOZER, AND TEXAS MATERIALS GROUP.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - B. RE-BID #2026-04.05 FOR LIMESTONE ROAD BASE
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO ACCEPT ALL BIDS FROM CRUSHED STONE, HUGHES DOZER, AND TEXAS MATERIALS GROUP.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - C. RE-BID #2026-09 FOR MOTOR GRADER BLADES
MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, TO ACCEPT BID FROM MUSTANG CAT, IN LUFKIN.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
22. CONSIDER APPROVAL TO AUTHORIZE GOODWIN, LASITER AND STRONG (GLS) TO ADVERTISE FOR ROAD IMPROVEMENT CONSTRUCTION BIDS FOR THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT REGIONAL MITIGATION PROJECTS, AS FOLLOWS:

- A. GENERAL LAND OFFICE CONTRACT NO. 24-065-044-E536.
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO AUTHORIZE
ADVERTISEMENT OF BID PACKET.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
- B. GENERAL LAND OFFICE CONTRACT NO. 24-065-044E537.
MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO
DELETE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
23. CONSIDER APPROVAL OF THREE-YEAR AGREEMENT WITH EASTEX TELEPHONE
FOR VOICE OVER INTERNET PROTOCOL (VOIP) PHONE SERVICE.
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
24. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF
REPLAT OF CLEARWATER SPRINGS SUBDIVISION, APPLICATION, LOCATED IN
PRECINCT 2.
MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
25. CONSIDER ANY/ALL NECESSARY ACTION REGARDING PROPOSAL FROM THE
POLK CENTRAL APPRAISAL DISTRICT TO PURCHASE 202 MATHEWS STREET.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILT PURVIS, TO
APPROVE RESOLUTION AUTHORIZING THE PURCHASE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
26. APPROVE RESOLUTION IN SUPPORT OF OPERATION GREEN LIGHT FOR
VETERANS.
MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO
APPROVE RESOLUTION.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

ADDENDUM

27. CONSIDER APPROVAL OF ORDER ADOPTING THE POLK COUNTY PUBLIC
INFORMATION ACT POLICY AND ESTABLISHING TIME LIMITS UNDER TEX.
GOV'T CODE SECTION 552.275.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO

APPROVE ORDER.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

Adjourn

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO ADJOURN AT 10:52
A.M.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

SCHELANA HOCK, COUNTY CLERK

BY: _____
WENDY TIMM, DEPUTY CLERK