

STATE OF TEXAS §  
COUNTY OF POLK §

DATE: August 12, 2025  
REGULAR MEETING  
ALL PRESENT

**COMMISSIONER'S COURT  
AGENDA POSTING # 2025 - 032**

**Call to Order \* Invocation \* Pledges of Allegiance**

Be it remembered on this the 12th day of August 2025, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,  
Guylene Robertson – Commissioner Pct #1,  
Mark DuBose – Commissioner Pct #2,  
Milton Purvis – Commissioner Pct #3,  
Jerry Cassity - Commissioner Pct #4,  
Jasmin Zuniga – Deputy County Clerk and  
Stephanie Dale – Assistant to the County Auditor.

WELCOMED & CALLED TO ORDER AT 10:01 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY KENNETH PLATTENBURG OF PROVIDENCE #1 BAPTIST CHURCH.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY JASMIN ZUNIGA.

**Public Comments**

Billy Lambeth spoke about county officials not enforcing laws.

**Informational Reports**

1. PROCLAMATION FOR POLK COUNTY JURY APPRECIATION DAY - AUGUST 25, 2025.
2. HOUSE BILL 1522 UPDATE: NEW POSTING REQUIREMENTS FOR COMMISSIONERS COURT AGENDAS.  
Effective September 1, 2025, House Bill 1522 amends the Texas Government Code to increase the minimum notice period required under the Open Meetings Act. Instead of the current 72-hour requirement, agendas must now be posted at least three (3) business days before the scheduled date of the meeting.

**Old Business**

3. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING BID 2025-23 FOR "PURCHASE OF TWO MOTOR GRADERS FOR ROAD & BRIDGE PRECINCT 4" WITH TRADE-IN OF TWO 12H VHP MOTOR GRADERS, TO BE FUNDED BY PRECINCT 4 FUND BALANCE.  
MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON,  
APPROVAL OF BID 2025-23 WITH DOGETT FOR \$185,000 WITH WARRANTY AND A \$43,000 TRADE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED

**New Business - Consent Agenda**

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 5 IN THE AMOUNT OF \$382,221.90. MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

4. APPROVE MINUTES OF PREVIOUS MEETING: July 29, 2025 (Regular Session)

5. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
7/3/2025	294,617.25	General	ACH 4603,4609,4613,4621, 4635,4644,4650,4655,4659
7/25/2025	11,949.36	General	311748-311752
7/25/2025	176.95	General	ACH 4656,4657,4658
7/25/2025	320,178.11	Retiree Health	ACH 083/590-598/ACH 010/311769-311774
7/25/2025	18,546.44	Grants	ACH 035/1310/ACH 010/311761-311768
7/29/2025	179.00	General	311832
7/31/2025	1,022.77	General	311833-311834
8/1/2025	27,150.59	General	311827-311831
8/1/2025	54,371.54	General	311846-311857
8/1/2025	143,800.59	General	ACH 4667,4675,4676,4677, 4673,4674
8/1/2025	17.03	General	ACH 4680,4681,4682
8/12/2025	266,442.44	Grants	ACH 035/1311/ACH 010/311859-311978
<b>TOTAL:</b>	<b>1,138,452.07</b>		
	Addendum #1	\$380,221.90 to appear on future schedule	

6. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.  
The Exhibit reflects various items no longer in use by the Jail.

7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

8. RECEIVE AND RECORD DISTRICT JUDGES' ORDERS SETTING FY2026 COMPENSATION FOR COUNTY AUDITOR, ASSISTANT AUDITORS AND (258<sup>TH</sup> & 411<sup>TH</sup>) DISTRICT COURT REPORTERS, COURT COORDINATORS, BAILIFFS

PURSUANT TO LOCAL GOVERNMENT CODE.

9. APPROVE "NO CHANGE" IN COUNTY ROAD & BRIDGE FEE (\$10) AND CHILD SAFETY FEE (\$1.50) AUTHORIZED BY THE TEXAS TRANSPORTATION CODE, SEC. 502.401 – 502.403.
10. APPROVE SHERIFF'S AND CONSTABLES' FEES EFFECTIVE JANUARY 1, 2025, AND DIRECT NOTIFICATION TO STATE COMPTROLLER, PURSUANT TO TEX. LOC. GOV'T COE 118.131.
11. ACCEPT PAYMENTS IN LIEU OF TAXES (PILT) IN THE AMOUNT OF \$65,935.00.
12. ACCEPT AWARD OF SB224 CATALYTIC CONVERTER GRANT FROM THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY (MVCPA) IN THE AMOUNT OF \$45,000 FOR THE POLK COUNTY SHERIFF'S OFFICE, AND AUTHORIZE \$9,000 EXPENDITURE FROM THE SHERIFF'S ASSET FORFEITURE FUNDS FOR THE REQUIRED COUNTY MATCH.
13. APPROVE SUBMISSION OF FY2026 RURAL LAW ENFORCEMENT GRANT APPLICATIONS FOR THE DISTRICT ATTORNEY, SHERIFF, AND CONSTABLES' OFFICES.

**New Business - Regular Agenda**

14. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, APPROVAL OF REQUESTS. (NO EMERGENCY HIRES)  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
15. DISCUSS AND CONSIDER COUNTY AND DISTRICT CLERK REQUEST FOR HOTEL OCCUPANCY TAX (HOT) MONIES FOR COUNTY & DISTRICT CLERK ASSOCIATION OF TEXAS REGION 7 FALL CONFERENCE AT THE POLK COUNTY COMMERCE CENTER.  
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
16. REVIEW AND CONSIDER APPROVAL OF COUNTY INVESTMENT POLICY, AS PRESENTED BY THE COUNTY TREASURER.  
MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, APPROVAL OF INVESTMENT POLICY. (NO CHANGES TO POLICY)  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
17. DISCUSSION, CONSIDERATION AND APPROPRIATE ACTION REGARDING

SETTLEMENT TERMS WITH (1) PURDUE (AND CERTAIN OF ITS AFFILIATES) AND THE SACKLER FAMILY, AND (2) SANDOZ, INC. (SANDOZ SUBDIVISION SETTLEMENT), AND (3) ALVOGEN, AMNEAL, APOTEL, HIKMA, INDIVIOR, MYLAN, SUN, AND ZYDUS (“ALVOGEN”), AND AUTHORIZING THE COUNTY JUDGE OR OTHER AUTHORIZED OFFICIALS/REPRESENTATIVES TO EXECUTE THE SETTLEMENT PARTICIPATION AND RELEASE FORMS REGARDING SETTLEMENTS IN THE MATTER OF OPIOID MULTI-DISTRICT LITIGATION FOR THE COUNTY IN THE MATTER OF IN RE: NATIONAL PRESCRIPTION OPIATE LITIGATION, MDL NO. 1:17-MD-02804.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

18. DISCUSS AND CONSIDER PROPOSED SOLAR FARM PLAN REVIEW FEE SCHEDULE, AS PRESENTED BY THE FIRE MARSHAL.  
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE A FLAT RATE FEE SCHEDULE, WITH \$500 FOR SITES UP TO 1,000 ACRES AND \$25 FOR EACH ADDITIONAL 50 ACRES.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

#### **Nuisance Abatement Workshop**

19. REVIEW PROCEDURES FOR NUISANCE ABATEMENT CLEANUP CASES.

#### **Budget Workshop**

20. RECEIVE TAX ASSESSOR COLLECTOR’S 2025 (FY2026) NO-NEW-REVENUE AND VOTER-APPROVAL TAX RATE CALCULATIONS AND VERIFICATION OF COLLECTION RATE.

THE CALCULATED VOTER APPROVAL RATE PRESENTED BY THE TAX ASSESSOR COLLECTOR IS 0.598659 PER \$100 VALUATION, AND THE CERTIFIED COLLECTION RATE IS 96%. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILT PURVIS, TO RECEIVE TAX RATE AND COLLECTION RATE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

21. CONSIDER ANY AND ALL NECESSARY ACTION REGARDING PUBLIC HEARING ON PROPOSED TAX RATE.  
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILT PURVIS, TO PLACE A PROPOSAL TO ADOPT A 2025 TAX RATE OF 0.5986 PER \$100 VALUATION ON THE AUGUST 26, 2025 AGENDA, AND SCHEDULE A PUBLIC HEARING AT THAT MEETING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED RATE.  
RECORD VOTE AS FOLLOWS:  
GUYLENE ROBERTSON - YES  
MARK DUBOSE - YES  
JERRY CASSITY - YES  
MILT PURVIS - YES

SYDNEY MURPHY - YES  
VOTES RESULT: CARRIED

22. DISCUSS FY2026 BUDGET DEVELOPMENT.

23. DISCUSS AND CONSIDER APPROVAL OF CAPITAL PURCHASE PROJECTION LISTING FOR THE FY2026 BUDGET.  
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE CAPITAL PURCHASE LISTING WITH A TOTAL AMOUNT OF \$1,778,753.89 THAT MAY BE REIMBURSED TO FUND BALANCE WITH ISSUANCE OF LEGALLY AUTHORIZED DEBT (TAX NOTES). EACH PROJECTED PURCHASE REQUIRES SPECIFIC AUTHORIZATION BY COMMISSIONERS COURT.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

24. CONSIDER REQUEST FOR CAPITAL PURCHASE OF TWENTY HANDHELD RADIOS FROM L3 HARRIS FOR THE JAIL IN THE AMOUNT OF \$35,394.50, TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2026 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT.

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, APPROVAL OF CAPITAL PURCHASE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

25. DISCUSS PAY SCALE AND LONGEVITY.

In 2018, the Court invested in a comprehensive compensation study to ensure that Polk County's pay practices were fair, competitive, and sustainable. That study evaluated each position based on its duties and responsibilities, both in relation to other positions within the County and comparable jobs in our region, and taking the county's benefits into consideration. From that analysis, a structured pay scale was developed, with each pay group consisting of 16 steps. This system provides clear, consistent guidelines for employee compensation and helps protect the County from inequities and ad hoc adjustments.

In May 2022, the Court adopted a revised longevity pay structure—effective FY2023—to provide more meaningful recognition for long-term service. This is an important complement to our pay scale. Together, these systems create a balanced approach to compensation—one that rewards both job responsibility and long-term service, and applies fairly to all employees.

**Adjourn**

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, ADJOURN COURT AT 11:36 A.M.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

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SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

\_\_\_\_\_  
SCHELANA HOCK, COUNTY CLERK

BY: \_\_\_\_\_  
JASMIN ZUNIGA, CHIEF DEPUTY CLERK