

STATE OF TEXAS §
COUNTY OF POLK §

DATE: July 29, 2025
REGULAR MEETING
MILT PURVIS - ABSENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 031**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 29th day of July 2025, the Honorable Commissioners Court met in
“REGULAR” called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Jerry Cassity - Commissioner Pct #4,
Schelana Hock – County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY ROBERT MURPHY OF FIRST BAPTIST CHURCH PROVIDENCE.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY SCHELANA HOCK.

Public Comments

RECEIVED COMMENTS FROM TYLER EPSTEIN AND WENDY FRENCH.

Informational Reports

JUDGE MURPHY INFORMED THE COURT OF THE PASSING OF FORMER DISTRICT
JUDGE ERNIE MCCLENDON.

New Business - Consent Agenda

JUDGE MURPHY NOTED AN ADDENDUM TO #2 IN THE AMOUNT OF \$350,126.78.
MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE
THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

1. APPROVE MINUTES OF PREVIOUS MEETINGS: July 8, July 17 And July 21, 2025
(Regular/Special Sessions)

2. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
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6/6/2025	275,525.82	General	ACH 4539,4552,4556,4565
7/3/2025	60,608.83	General	311489-311509
7/8/2025	9,887.73	General	311568-311577
7/11/2025	39,477.39	General	311578-311589
7/11/2025	75.00	General	311598

7/15/2025	148,600.00	Buyout Grant	14-16
7/15/2025	1,400.00	General	311599
7/17/2025	295,694.24	Retiree Health	ACH 83/588-589/ACH 010/311600-311601
7/18/2025	150,732.88	General	ACH 4639,4622,4623,4624,4636,4637,4638,4647,4 648, 4649,4652,4653,4654,4645, 4646
7/18/2025	72,711.21	General	311609-311621
7/18/2025	1,022.77	General	311622-311623
7/29/2025	592,674.00	General	ACH 035/1308-130/ACH 010/311624-311743
TOTAL:	1,648,409.87		
	Addendum #1	\$350,126.78 to be included on a future schedule of bills.	

3. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
Exhibit reflects items no longer in use by Maintenance, County Court at Law, the 411th District Court, Fire Marshal's Office, and Jail.
4. APPROVE ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION.
The Exhibit reflects various items no longer in use by the 411th District Court, District Attorney's Office, and Jail.
5. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
6. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
7. RECEIVE COUNTY TREASURER'S REPORT FOR JUNE 2025.
8. RECEIVE COUNTY TREASURER'S FY2025 3RD QUARTER REPORT (APR, MAY, JUNE 2025).
9. RECEIVE COUNTY TREASURER'S FY2025 3RD QUARTER INVESTMENT REPORT (APR, MAY, JUNE 2025).
10. APPROVE TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE, SEC. 61.0015(B), FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD OF APRIL 1 THROUGH JUNE 30, 2025.
11. APPROVE RENEWAL OF BI-ANNUAL AGREEMENTS WITH DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) FOR EMERGENCY 9-1-1 SERVICES: (1) PUBLIC SAFETY ANSWERING POINT SERVICES AND (2) AUTOMATIC LOCATION

MAINTENANCE SERVICE, BEGINNING SEPTEMBER 1, 2025.

12. APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE AMERICAN RED CROSS AND POLK COUNTY FOR DISASTER RELIEF SERVICES FOR THE TERM BEGINNING JULY 29, 2025 AND ENDING JULY 28, 2030.
13. APPROVE RENEWAL OF PRE-POSITIONED DEBRIS REMOVAL AGREEMENT WITH THOMPSON CONSULTING SERVICES, LLC FOR A ONE-YEAR TERM, EFFECTIVE AUGUST 18, 2025.
14. APPROVE AMENDMENT TO MEMORANDUM OF AGREEMENT WITH BURKE CENTER FOR MENTAL HEALTH DEPUTY PROGRAM.
15. APPROVE RENEWAL OF INTERLOCAL AGREEMENT WITH THE REGIONAL PUBLIC DEFENDER OFFICE LOCAL GOVERNMENT CORPORATION TO PROVIDE DEFENSE SERVICE TO INDIGENT DEFENDANTS IN POLK COUNTY.
16. RESCIND INTERLOCAL COOPERATION AGREEMENT WITH CATAHOULA PARISH, LOUISIANA, FOR THE HOUSING OF POLK COUNTY INMATES.
17. APPROVE AMERICANS WITH DISABILITIES ACT AND SECTION 504 OF THE REHABILITATION ACT OF 1973 ASSURANCE.
18. APPROVE REVISED ORDER AUTHORIZING AND ASSIGNING SPACE IN COUNTY-OWNED BUILDINGS.
19. APPROVE REVISED ANIMAL ORDINANCE, AS REQUESTED BY THE SHERIFF'S OFFICE.
20. ACCEPT DONATIONS FOR THE HEALTHY COUNTY WELLNESS FAIR.

New Business - Regular Agenda

21. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. REVIEW AND CONSIDER PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, APPROVAL OF PERSONNEL MATTERS. (NO EMERGENCY HIRES)
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
22. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
 - A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, APPROVAL OF BUDGET REVISIONS #2025-16 AND AMENDMENTS #2025-16(A).
VOTES NO: 0

VOTES YES: 5
VOTES RESULT: CARRIED

23. CONSIDER APPROVAL OF THE PURCHASE AND INSTALLATION OF EMERGENCY RESPONSE EQUIPMENT FOR THE DEPUTY EMERGENCY MANAGEMENT VEHICLE BY MOBILE COMMUNICATIONS AMERICA, IN THE AMOUNT OF \$7,407. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, APPROVAL OF THE PURCHASE & INSTALLATION, TO BE PAID WITH FUNDS BUDGETED IN THE OFFICE OF EMERGENCY MANAGEMENT.

VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

24. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING REQUESTS FOR PROPOSALS (RFP) #2025-20.1 FOR VOICE OVER INTERNET PROTOCOL (VOIP) PHONE SYSTEM. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO ACCEPT PROPOSAL FROM EASTEX TELEPHONE.

VOTES NO: 1 - MARK DUBOSE
VOTES YES: 3
VOTES RESULT: CARRIED

25. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING BID 2025-23 FOR "PURCHASE OF TWO MOTOR GRADERS FOR ROAD & BRIDGE PRECINCT 4" WITH TRADE-IN OF TWO 12H VHP MOTOR GRADERS, TO BE FUNDED BY PRECINCT 4 FUND BALANCE. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO TABLE AGENDA ITEM TO BE BROUGHT BACK AT A FUTURE DATE BY JERRY CASSITY.

VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED

26. DISCUSS AND CONSIDER APPROVAL TO ADVERTISE ANNUAL BIDS. JUDGE MURPHY STRESSED THE IMPORTANCE FOR EACH COMMISSIONER TO ENSURE THEIR PREFERRED VENDORS SUBMIT BIDS ON TIME. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO ADVERTISE ANNUAL BIDS.

VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED

27. AUTHORIZE GOODWIN, LASITER & STRONG (GLS) TO RE-ADVERTISE FOR WATER IMPROVEMENT CONSTRUCTION BIDS FOR HARVEY REGIONAL MITIGATION PROGRAM, GENERAL LAND OFFICE (GLO) CONTRACT NO. 24-065-045-E537. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO AUTHORIZE GLS TO RE-ADVERTISE.

VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED

28. DISCUSS AND TAKE ACTION ON CONSTRUCTION BIDS RECEIVED ON THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING AND URBAN DEVELOPMENT MOST IMPACTED AND DISTRESSED ROADS PROJECTS, AS FOLLOWS:
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TABLE 28 A & B TO AUGUST 26, 2025 COMMISSIONERS COURT MEETING.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
- A. GLO CONTRACT NO. 24-065-044-E536
- B. GLO CONTRACT NO. 24-065-045-E537
29. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATED TO PROPOSAL FROM GARLAND/DBS, INC. FOR ROOF REPLACEMENT AT THE DUNBAR COMPLEX.
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
30. CONSIDER APPROVAL OF FUNDING AGREEMENT WITH THE TEXAS VETERANS COMMISSION FOR THE 2025-2026 FINANCIAL ASSISTANT GRANT AND RESOLUTION FOR PAYMENT OF REIMBURSABLE EXPENSES, NOT TO EXCEED \$5,000 PER TRANSACTION.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
31. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF HUNTERS RIDGE SUBDIVISION, SECTION 2 APPLICATION, LOCATED IN PRECINCT 2.
MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED

Budget Workshop

32. DISCUSS FY2026 BUDGET DEVELOPMENT.
Judge Murphy reviewed the updated timeline for adopting the FY2026 Budget, which is now scheduled for Tuesday, August 26th.
33. DISCUSS CERTIFICATE PAY AND QUALIFICATIONS.
Judge Murphy discussed the current standards for receiving certificate pay, which are included in the personnel policy, and recommended that any elected officials or department heads with employees with certificates that meet these standards submit a request with the appropriate

documentation to consider certificate pay.

34. APPROVE PUBLICATION OF PROPOSED INCREASES IN SALARIES, ALLOWANCES AND OTHER EXPENSES OF ELECTED COUNTY & PRECINCT OFFICERS. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE PUBLICATION.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

35. DISCUSS AND CONSIDER APPROVAL OF PROPOSALS FROM ENTERPRISE LEASE MANAGEMENT FOR TWENTY VEHICLES, WITH AN ANNUAL LEASE PRICE OF \$283,814.76.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF PROPOSALS.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT:

36. SCHEDULE PUBLIC HEARING ON PROPOSED FY2026 BUDGET.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO SCHEDULE THE PUBLIC HEARING FOR AUGUST 26, 2025, AT 10:00 AM.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

Adjourn

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO ADJOURN AT 10:54 A.M.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

SCHELANA HOCK, COUNTY CLERK