

STATE OF TEXAS §
COUNTY OF POLK §

DATE: June 24, 2025
REGULAR MEETING
ALL PRESENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 025**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 24th day of June 2025, the Honorable Commissioners Court met in “REGULAR” called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Jerry Cassity - Commissioner Pct #4,
Schelana Hock – County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY LINDELL MITCHELL OF LIVINGSTON CHURCH OF CHRIST.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.

PUBLIC HEARING.

1. CONDUCT PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON REQUEST TO REPLAT CLEARWATER SPRINGS, LOTS 2 AND 3 TO BE KNOWN AS THE ACRES AT ALABAMA POINT, BLOCK 2, LOTS 1 AND 2, LOCATED IN PRECINCT 2.
Public hearing began at 10:02 A.M. Public comments by Jeremy (adjacent property owner), Justin (property owner) and Jed (developer).
2. CLOSE PUBLIC HEARING.
Hearing closed at 10:09 A.M.
3. CONSIDER REQUEST TO REPLAT CLEARWATER SPRINGS, LOTS 2 AND 3 TO BE KNOWN AS THE ACRES AT ALABAMA POINT, BLOCK 2, LOTS 1 AND 2.
MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, APPROVAL OF REPLAT.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

Public Comments

None.

Informational Reports

4. PRESENT PROCLAMATION IN RECOGNITION OF ELDER ABUSE PREVENTION MONTH.
5. PRESENTATION FROM TEXAS ASSOCIATION OF COUNTIES (TAC) REGARDING AN OPTIONAL PILOT PROGRAM FOR HEALTH BENEFITS, SPECIFICALLY FOR EMPLOYEES WITH DEPENDENTS.

Clarissa Messinger discussed TAC Pilot program for supplementing dependent insurance coverage.

New Business - Consent Agenda

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 7 ON THE AGENDA IN THE AMOUNT OF \$876,343.92. MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

6. APPROVE MINUTES OF PREVIOUS MEETING: June 10, 2025 (Regular Session)

7. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
5/9/2025	275,556.06	General	ACH 4462,4483,4489,4501, 4513,4525,4529
6/6/2025	1,022.77	General	311046-311047
6/6/2025	143,055.40	General	ACH 4534,4542,4543,4544, 4540,4541
6/13/2025	71,799.23	General	311126-311137
6/24/2025	741,729.71	Grants	ACH 035/1304/ ACH 010/31138- 311228
TOTAL:	1,233,163.17		
	Addendum #1	\$876,343.92 to be included on a future schedule of bills.	

8. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

The exhibit reflects items no longer in use by the District Attorney's Office.

9. APPROVE ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION.

The exhibit reflects items no longer in use by the Justice of the Peace Precinct 2, Road & Bridge Precinct 3, the County Judge, Commissioners Court, County Court at Law, and the Office of Emergency Management.

10. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

11. RECEIVE COUNTY TREASURER'S REPORT FOR MAY 2025.

12. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED

OFFICIALS SINCE LAST MEETING.

13. APPROVE UPDATE TO COUNTY MASTER STREET ADDRESSING GUIDE (MSAG).
The update corrects the road previously known as Peg Top Cemetery Road to C M Hardy Road, which was approved on February 25, 2003.
14. APPROVE RENEWAL OF INTERLOCAL AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL AND APPLICATION FOR PROVISION OF INSURANCE COVERAGES TO INCLUDE WORKERS COMPENSATION, AUTO (PHYSICAL DAMAGE & LIABILITY) AND GENERAL - PUBLIC OFFICIALS - LAW ENFORCEMENT LIABILITIES.
15. APPROVE RENEWAL OF HOST AGENCY AGREEMENT WITH MOTIVATION EDUCATION & TRAINING, INC (MET) FOR SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM FOR JULY 1, 2025 - JUNE 30, 2026.
16. APPROVE TERMINATION OF SERVICES FOR PANIC ALARM SYSTEMS WITH EASTEX SECURITY AT JP2 AND THE ANIMAL SHELTER
17. APPROVE NOTICE OF NON-RENEWAL TO EASY LLAMA.
18. ACCEPT DONATION FROM POLK COUNTY HIGHER EDUCATION & TECHNOLOGY FOUNDATION EQUIVALENT TO POLK COUNTY COMMERCE CENTER PROPERTY INSURANCE RENEWAL.

New Business - Regular Agenda

19. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING. JUDGE MURPHY NOTED THERE WERE NO EMERGENCY HIRES. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - B. UPDATE TO PERSONNEL MANAGEMENT SYSTEM, BOOK 1. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE THE UPDATE, REVISING THE JOB DESCRIPTIONS FOR PERMITS INSPECTOR/SUPERVISOR, MAINTENANCE TECHNICIAN, AND MAINTENANCE TECHNICIAN LEAD, AND ADDING IT DIRECTOR.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - C. ANY AND ALL NECESSARY ACTION RELATED TO THE ESTABLISHMENT OF A PUBLIC RECORDS OFFICER'S POSITION. MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, TO ADD THE JOB DESCRIPTION TO THE PERSONNEL MANAGEMENT SYSTEM AND AUTHORIZE FILLING THE POSITION THIS BUDGET YEAR UTILIZING UNUSED SALARIES IN THE DISTRICT ATTORNEY'S BUDGET. WHILE THE INDIVIDUAL WILL BE HOUSED IN

AND SUPPORTED BY THE DISTRICT ATTORNEY'S OFFICE, THEY WILL REPORT TO THE COMMISSIONERS COURT AS A COUNTYWIDE POSITION.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

- D. REQUEST FROM SHERIFF'S OFFICE FOR PAYMENT OF HOLIDAY, VACATION, AND FLSA COMP TIME ACCRUED AS OF JUNE 16, 2025, FOR CERTAIN EMPLOYEES OF THE JAIL.

MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE REQUEST.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

20. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE BUDGET REVISIONS #2025-14 AND AMENDMENTS #2025-14(A).

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

21. CONSIDER APPOINTMENT OF THREE (3) POLK COUNTY ELECTED OFFICIALS TO SERVE ON THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) BOARD OF DIRECTORS FOR THE 2025-2026 TERM.

MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, TO APPOINT JERRY CASSITY, GUYLENE ROBERTSON AND SYDNEY MURPHY.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

22. CONSIDER APPROVAL TO ADVERTISE BID #2025-23 FOR THE PURCHASE OF TWO (2) MOTOR GRADERS FOR ROAD AND BRIDGE PRECINCT 4, TO BE PAID WITH PRECINCT 4 FUND BALANCE AND AMERICAN RESCUE PLAN ACT FUNDS.

MOTIONED BY JERRY CASSITY, SECONDED BY MILT PURVIS, APPROVAL TO ADVERTISE BID.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

23. DISCUSS AND CONSIDER APPROVAL OF PROPOSAL FROM SOUNDTECHS TO PROVIDE PUBLIC VIEWING ACCESSIBILITY FOR MAGISTRATE HEARINGS, TO BE PAID FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY-PROJECTS.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, APPROVAL OF PROPOSAL IN THE AMOUNT OF \$7,955.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

24. CONSIDER APPROVAL OF PROPOSAL FROM CIVIC PLUS, AS FOLLOWS:

- A. NEXTREQUEST UPGRADE FROM ECONOMY TO STANDARD.
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE UPGRADE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

- B. STANDARD DEPARTMENT HEADER IMPLEMENTATION OF WEBSITES FOR THE SHERIFF'S OFFICE AND OFFICE OF EMERGENCY MANAGEMENT.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

25. CONSIDER APPROVAL OF SHERIFF'S OFFICE REQUEST FOR INTERLOCAL COOPERATION AGREEMENT WITH CATAHOULA PARISH, LOUISIANA FOR THE HOUSING OF POLK COUNTY INMATES, AND DETERMINE METHOD OF FUNDING.
MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, APPROVAL OF AGREEMENT TO BE FUNDED USING UNUSED JAIL SALARIES.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

26. DISCUSS AND CONSIDER APPROVAL TO ADOPT COUNTY POLICIES, AS FOLLOWS:

- A. POLK COUNTY POLICY REGULATING THE ASSIGNMENT OF SPACE TO OUTSIDE AGENCIES.
MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

- B. POLK COUNTY TITLE VI / NONDISCRIMINATION POLICY.
MOTIONED BY JERRY CASSITY, SECONDED BY MILT PURVIS, TO APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

27. CONSIDER ANY/ALL NECESSARY ACTION RELATED TO AGRICULTURE PLAN FROM HARLEY PORTWOOD RANCH FOR LEASE OF POLK COUNTY SCHOOL LAND IN THROCKMORTON COUNTY, TEXAS.

MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE AMENDED AGREEMENT WITH A REDUCED ANNUAL LEASE PAYMENT OF \$4,664.40.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

28. AUTHORIZE GOODWIN, LASITER, & STRONG TO ADVERTISE FOR WATER IMPROVEMENT CONSTRUCTION BIDS ON THE HARVEY REGIONAL MITIGATION PROGRAM, AS FOLLOWS:
- A. GENERAL LAND OFFICE CONTRACT NO. 24-065-044-E536.
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
- B. GENERAL LAND OFFICE CONTRACT NO. 24-065-045-E537.
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

BUDGET WORKSHOP:

29. CONSIDER ANY AND ALL NECESSARY ACTION RELATED TO EMPLOYEE HEALTH COVERAGE - MAJOR MEDICAL.
MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, APPROVAL TO RENEW CURRENT PLAN.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
30. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING EMPLOYEE HEALTH CLINIC.
MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO TABLE DISCUSSION OF THE EMPLOYEE HEALTH CLINIC TO FEBRUARY 2026 (FOR POSSIBLE INCLUSION IN THE FY2027 BUDGET).
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
31. DISCUSS AND CONSIDER THE 2026 CONTRIBUTION RATE FOR TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM.
MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, APPROVE MAINTAINING THE CONTRIBUTION RATE AT 14.54%.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
32. DISCUSS FY2026 BUDGET DEVELOPMENT.
JUDGE MURPHY REVIEWED THE PRELIMINARY FY2026 BUDGET CHANGES.
33. DISCUSS SALARIES, EXPENSES AND ALLOWANCES OF ELECTED OFFICIALS FOR FY2026.

ADDENDUM

34. CONSIDER ANY AND ALL NECESSARY ACTION RELATED TO EMPLOYEE HEALTH

COVERAGE - ANCILLARY SERVICES.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF ANCILLARY SERVICES WITH TEXAS ASSOCIATION OF COUNTIES FOR DENTAL, VISION, VOLUNTARY LIFE INSURANCE AND SHORT-TERM DISABILITY AND ANCILLARY SERVICES WITH HPS GOVERNMENTAL BENEFITS COOPERATIVE FOR ALL OTHER ANCILLARY SERVICES.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

35. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATED TO OPTIONAL PILOT PROGRAM FOR HEALTH BENEFITS.

MOTIONED BY MARK DUBOSE, SECONDED BY MILT PURVIS, TO TABLE DECISION UNTIL THE NEXT MEETING.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

Adjourn

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO ADJOURN COURT AT 11:52 A.M.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

SCHELANA HOCK, COUNTY CLERK