

STATE OF TEXAS §
COUNTY OF POLK §

DATE: June 10, 2025
REGULAR MEETING
SCHELANA HOCK - ABSENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 024**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 10th day of June 2025, the Honorable Commissioners Court met in “REGULAR” called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Jerry Cassity - Commissioner Pct #4,
Jasmine Zuniga – Deputy County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY ERNIE TURNEY, RETIRED PASTOR FROM UNITED METHODIST CHURCH.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY JASMINE ZUNIGA.

Public Comments

Barbara Justice with Workforce Solutions thanked the elected officials that were present for the Youth Career Summit.

Informational Reports

Judge Murphy reminded the Commissioners to submit any questions or comments they have about the budget book they've received. She also noted that her office would be sending out a clarification about IRS definitions of uniforms versus clothing allowance, and that any clothing purchased for employees that does not carry a Polk County logo and that may reasonably be worn outside of work does not qualify as uniforms. The IRS recognizes these clothes as taxable compensation, and they must be reported as such.

Commissioner Purvis notified the Court that a long-time employee of Precinct 3, J.C. Phillips, passed away last weekend. He asked that the Court extend its heartfelt condolences to Mr. Phillips's family and recognize his many years of dedicated service to the County.

1. POLK COUNTY COMMISSIONERS COURT BOBBY SMITH MEMORIAL SCHOLARSHIP (SPONSORED BY LINEBARGER, GOGGAN BLAIR & SAMPSON).
Recipients: Big Sandy – Ainsley Barker; Corrigan-Camden – Vriseida Aguilar; Goodrich – Arly Balbuena; Leggett – Gavin Nichols; Livingston – Danielle Dickens; Onalaska – Manton Farrar
2. LAW ENFORCEMENT SCHOLARSHIP (SPONSORED BY MANAGEMENT & TRAINING CORPORATION (“MTC”) - OPERATORS OF THE IAH SECURE ADULT DETENTION FACILITY).
funds are divided evenly among the districts that do.
Recipients: Big Sandy – Jerrod Garner; Corrigan-Camden – Arlette Trejo-Alamilla; Livingston – Austin Brock; Onalaska – Lilithe Maichetti
(Goodrich ISD and Leggett ISD had no students qualified for the scholarship).

3. RECEIVE NOTICE OF PUBLIC HEARING FROM THE CITY OF LIVINGSTON FOR ANNEXATION OF 2.098 ACRES IN R. FERGUSON ABST 245 AND W.C. HICKS ABST 282, LOCATED AT 2852 U.S. HWY 190 W, SCHEDULED FOR JUNE 10TH AT 5:00 PM.

New Business - Consent Agenda

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 5 IN THE AMOUNT OF \$1,255,155.18. MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

4. APPROVE MINUTES OF PREVIOUS MEETING: May 27, 2025 (Regular Session)
5. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
5/21/2025	65.00	General	310831
5/21/2025	1,022.77	General	310829-310830
5/21/2025	14,762.71	Retiree Health Insurance	ACH 083/584-587/ ACH 010/310824-310828
5/23/2025	143,916.86	General	ACH 4496,4504,4505,4506, 4514,4515,4516,4522,4502,4503
5/23/2025	2,496.50	General	310832-310835
5/30/2025	11,242.23	Grants	ACH 035/1299/ ACH 010/310914-310920
5/30/2025	8,800.00	General	310925
6/1/2025	26,050.59	General	310921-310924
6/4/2025	4,642.83	Grants	1300
6/6/2025	56,059.86	General	311015-311030
6/10/2025	175,819.83	General	310926-311013
TOTAL:	444,879.18		
	Addendum #1	\$1,255,155.18	

6. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
The Exhibit reflects various items no longer in use by the Sheriff's Office, Maintenance, the Museum, Human Resources, Constable Pct. 4, and IT.
7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

8. RECEIVE AND RECORD THE POLK COUNTY TAX OFFICE AUDIT REPORT DATED MAY 30, 2025.
9. APPROVE AGREEMENT WITH CERTIFIED PAYMENTS FOR CREDIT CARD PROCESSING IN THE SHERIFF'S OFFICE.
10. ACCEPT REIMBURSEMENT FOR TEXAS SEVERE STORMS, STRAIGHT-LINE WINDS, TORNADOES, AND FLOODING (DR-4781) EMERGENCY PROTECTIVE MEASURES (CAT A) EXPENSES FROM TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT.
11. APPROVE AMENDED RESOLUTION AUTHORIZING AN EMERGENCY EXPENDITURE AND BUDGET AMENDMENT FOR REPLACEMENT OF THE CHILLER AT THE ADULT PROBATION FACILITY.
12. APPROVE RURAL TRAINING LAB GRANT MEMORANDUM OF UNDERSTANDING BETWEEN WORKFORCE SOLUTIONS DEEP EAST TEXAS, LAMAR INSTITUTE OF TECHNOLOGY AND POLK COUNTY FOR EMERGENCY MEDICAL TECHNICIAN TRAINING PROGRAM.
13. RATIFY APPROVAL OF TEMPORARY ACCESS TO ONALASKA I.S.D. FOR LOGGING ACCESS THROUGH POLK COUNTY LAND SITUATED ON ONALASKA LOOP, IN PRECINCT 2.
14. APPROVE REASSIGNMENT OF OFFICE SPACE IN COUNTY-OWNED BUILDINGS. The Court approved to assign the space at the Corrigan Sub-Courthouse previously assigned to Adult Probation to the Precinct 3 Constable.

New Business - Regular Agenda

15. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. REVIEW AND CONSIDER PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
JUDGE MURPHY NOTED THAT THERE WERE NO EMERGENCY HIRES. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - B. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATING TO ROAD & BRIDGE PRECINCT 4 REQUEST TO ADD FOREMAN II POSITION.
MOTIONED BY JERRY CASSITY, SECONDED BY MILT PURVIS, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - C. DISCUSS AND CONSIDER REQUEST FROM ROAD & BRIDGE PRECINCT 4 TO USE DISCRETIONARY FUNDS FOR ONE-TIME BONUS.
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE ONE-TIME BONUS PAYMENTS TO MACKEY GIBSON IN THE AMOUNT OF

\$1,096.10 AND KAYLA PITTS IN THE AMOUNT OF \$1,583.63.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

- D. CONSIDER APPROVAL TO RECLASSIFY HUMAN RESOURCES SECRETARY II TO OFFICE MANAGER.

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

16. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE REVISIONS #2025-13 AND AMENDMENTS #2025-13(A).

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

17. DISCUSS STATUS OF DROUGHT INDEX IN POLK COUNTY AND CONSIDER ANY NECESSARY ACTION TO REGULATE THE USE OF CERTAIN FIREWORKS FOR THE JULY 4TH FIREWORK SEASON.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE ORDER RESTRICTING THE SALE OR USE OF "RESTRICTED FIREWORKS" (SKYROCKETS WITH STICKS).

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

18. DISCUSS AND CONSIDER ACTION RELATING TO RESCHEDULING THE REGULAR COMMISSIONERS COURT SESSION SET FOR TUESDAY, NOVEMBER 11TH.

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE RESCHEDULING THE MEETING TO WEDNESDAY, NOVEMBER 12, 2025 AT 10:00 AM.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

19. CONSIDER APPROVAL TO ADVERTISE BID #2025-22 TO REPLACE THE DRIVEWAY AND ADD HANDICAP ACCESSIBLE PARKING SPACES AT THE POLK COUNTY MEMORIAL MUSEUM AND DETERMINE METHOD OF FUNDING.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, APPROVAL TO ADVERTISE BID AND TO FUND THE PROJECT WITH HOTEL OCCUPANCY TAX FUNDS.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

20. DISCUSS AND CONSIDER APPROVAL OF RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR MAINTENANCE CAPITAL OUTLAY-BUILDINGS FOR UNANTICIPATED REPAIRS AT THE POLK COUNTY JAIL.

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, APPROVAL OF RESOLUTION CERTIFYING SURPLUS REVENUES TO COVER THE COSTS OF EMERGENCY REPAIRS.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

21. CONSIDER ANY AND ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS) FOR RENOVATION AT THE POLK COUNTY JAIL IN THE AMOUNT OF \$10,000.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE PAYMENT TO LAKE AREA CONSTRUCTION FROM MAINTENANCE CAPITAL OUTLAY-BUILDINGS.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

22. DISCUSS AND CONSIDER APPOINTMENT OF COMMITTEE TO REVIEW EMPLOYEE SERVICE AWARDS PROGRAM.

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPOINT DISTRICT CLERK, COUNTY CLERK & HUMAN RESOURCES TO REVIEW EMPLOYEE SURVEYS AND BRING A RECOMMENDATION FOR THE SERVICE AWARD PROGRAM TO THE COURT AT THEIR MEETING ON JULY 8, 2025.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

23. REVIEW AND DISCUSS PROPOSAL FOR EMPLOYEE HEALTH CLINIC AND CONSIDER ANY AND ALL NECESSARY ACTION.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, FOR THE COMMITTEE TO PRESENT A MORE DETAILED PROPOSAL WITH AN EXPECTED BUDGET FOR CONSIDERATION AT NEXT MEETING.

VOTES NO: 1 - MARK DUBOSE

VOTES YES: 4

VOTES RESULT: CARRIED

Adjourn

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO ADJOURN COURT AT 10:54 AM.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

SCHELANA HOCK, COUNTY CLERK

BY: _____
JASMINE ZUNIGA, DEPUTY CLERK