

STATE OF TEXAS §
COUNTY OF POLK §

DATE: May 13, 2025
REGULAR MEETING
ALL PRESENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 022**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 13th day of May 2025, the Honorable Commissioners Court met in “REGULAR” called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Milton Purvis – Commissioner Pct #3,
Jerry Cassity - Commissioner Pct #4,
Schelana Hock – County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY SONNY HATHAWAY OF CENTRAL BAPTIST CHURCH.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY WENDY TIMM.

PUBLIC HEARING

1. CONDUCT PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON REQUEST TO REPLAT WIGGINS VILLAGE, SECTION 1, LOTS 55 & 57, LOCATED IN PRECINCT 2 AS LOTS 55 AND 57A.

The public hearing began at 10:01 A.M. Judge Murphy explained notice of the proposed replat was posted and sent via certified mail by the developers to the potentially impacted property owners, as required by Texas statutes. She asked if anyone present wished to speak.

2. CLOSE PUBLIC HEARING.

As no one was present wishing to speak, the public hearing was closed at 10:02 A.M.

3. CONSIDER REQUEST TO REPLAT WIGGINS VILLAGE, SECTION 1 LOTS 55 AND 57 LOCATED IN PRECINCT 2 AS LOTS 55 AND 57A.

Motioned by Mark Dubose, seconded by Jerry Cassity, to approve the replat.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

Public Comments

Received public comments from the following individuals:

Terry Register (roads in Lake Livingston Estates 4 & 5)

Greg Lawson (road maintenance)

Michael Zuteck (roads in Lake Livingston Estates 4 & 5)

Shane Johnson (road conditions in Yaupon Cove)

L. Keith McAfee (item 25 of agenda)

Informational Reports

Judge Murphy provided information from Trinity River Authority regarding a meeting for their hazard mitigation plan, scheduled for May 15th at 4:00 PM, which may be attended via Zoom.

Judge Murphy then provided information from the City of Livingston for a public hearing regarding the annexation of 2.098 acres, scheduled for May 13th.

4. RECEIVE PRESENTATION FROM THE ALAMO SOCIETY.

The speaker for this item was unable to attend this meeting and asked that the presentation be rescheduled for the following meeting.

5. LEGISLATIVE UPDATE.

Judge Murphy noted that her office has been actively tracking and engaged with several bills that impact county authority, infrastructure planning, environmental policy, and local governance, and provided updates on several bills.

Old Business

6. DISCUSS AND CONSIDER APPROVAL OF FIRE PROTECTION SERVICE AGREEMENT WITH CINTAS.

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO DELETE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

7. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATING TO REQUEST FROM POLK COUNTY HISTORICAL COMMISSION FOR DISTRIBUTION OF HOTEL/MOTEL OCCUPANCY TAX FUNDS FOR TOURISM RELATED ACTIVITIES.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE THE RECOMMENDATION FROM THE COMMITTEE TO MOVE FORWARD WITH NEW AGREEMENTS BEGINNING OCTOBER 1 WITH THE CHAMBER OF COMMERCE, POLK COUNTY HIGHER EDUCATION & TECHNOLOGY FOUNDATION, AND THE POLK COUNTY HISTORICAL COMMISSION, WITH EACH ENTITY TO RECEIVE 25% OF THE COUNTY'S HOTEL OCCUPANCY TAX FUNDS, NOT TO EXCEED \$30,000 PER ENTITY PER YEAR, AND THE REMAINING 25% TO BE RETAINED BY THE COUNTY FOR TOURISM RELATED ACTIVITIES.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

New Business - Consent Agenda

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 10 IN THE AMOUNT OF \$139,593.53.

MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

8. APPROVE MINUTES OF PREVIOUS MEETING: April 22, 2025 (Regular Session)

9. APPROVE CORRECTION TO DECEMBER 10, 2024 MINUTES.

10. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
4/11/2025	38.68	General	4435, 4436
4/25/2025	149,895.42	General	ACH 4441,4449,4450,4451,4453,4454,4455,4447,4448

4/25/2025	1,022.77	General	310334, 310335
4/25/2025	10,960.39	General	310340-310347
4/29/2025	303,495.77	Retiree Health Insurance	ACH 083/578-586/ ACH 010/310348-310352
5/1/2025	13,493.62	General	310353
5/2/2025	42,093.83	General	310411-310422
5/13/2025	644,227.27	Grants	ACH 035/1291-1292/ACH 010/310423-310592
TOTAL:	1,165,227.75		
	ADDENDUM #1	\$139,593.53 to be included on a future schedule of bills.	

11. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
The exhibit reflects items no longer in use by the County Judge's Office, IT, Maintenance, and Grants & Contracts Departments.
12. APPROVE UPDATE TO MASTER STREET ADDRESSING GUIDE.
The update serves to correct the map to extend Lyons Cemetery Rd to the Lyons Cemetery (adding 0.94 miles), which has been county maintained from FM 62 to the Lyons Cemetery on the Property ID 17432 for over 40 years, and to add Lyons Cemetery Extension to the MSAG (0.08 miles), which has also been county maintained from Lyons Cemetery Rd to the gate on Property ID 28487 for over 40 years
13. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
14. APPROVE SUBMITTAL OF REQUEST TO STATE COMPTROLLER FOR UNCLAIMED RURAL ELECTRIC COOPERATIVE CAPITAL CREDITS.
15. ACCEPT TOBACCO SETTLEMENT PROCEEDS IN THE AMOUNT OF \$18,020.61.
16. ACCEPT REIMBURSEMENT FOR HURRICANE BERYL (DR-4798) EMERGENCY PROTECTIVE MEASURES (CAT B) EXPENSES FROM TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT.
17. APPROVE MOTOR VEHICLE CRIME PREVENTION AUTHORITY RESOLUTION AUTHORIZING THE APPLICATION FOR THE CATALYTIC CONVERTER GRANT PROGRAM, ENSURING THE APPROPRIATE USE OF FUNDS, AND DESIGNATING THE AUTHORIZED OFFICIAL, FINANCIAL OFFICER, AND PROGRAM DIRECTOR.
18. RECEIVE DONATION TO THE POLK COUNTY ANIMAL FACILITY, IN THE AMOUNT OF \$1,000.
19. APPROVE PURCHASE FROM SOUTHERN COMPUTER WAREHOUSE IN THE AMOUNT OF \$9,239.56 TO REPLACE NETWORK EQUIPMENT AT THE JUDICIAL CENTER, TO BE PAID FROM INFORMATION TECHNOLOGIES CAPITAL OUTLAY REPAIR/REPLACE EQUIPMENT (BUDGETED FUNDS).
20. APPROVE UPDATED DRAFT AGREEMENTS FOR NEW CADETS OF THE POLK COUNTY SHERIFF'S OFFICE ENROLLED IN BASIC POLICE ACADEMY.

21. APPROVE TERMINATION OF SERVICES FOR PANIC ALARM SYSTEMS WITH EASTEX SECURITY AT THE TAX OFFICE AND POLK COUNTY MEMORIAL MUSEUM.

New Business - Regular Agenda

22. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING. JUDGE MURPHY NOTED TWO EMERGENCY HIRES IN THE MAINTENANCE DEPARTMENT. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - B. UPDATE TO PERSONNEL MANAGEMENT SYSTEM, BOOK 1. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILT PURVIS, TO APPROVE THE UPDATED LIGHT EQUIPMENT OPERATOR JOB DESCRIPTION FOR LICENSE REQUIREMENTS ONLY.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
23. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
 - A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE; MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE REVISIONS #2025-11 AND AMENDMENTS #2025-11(A).
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
24. CONSIDER APPROVAL OF ORDER DESIGNATING OUTDATED AND UNLOCATED ASSETS AS SURPLUS PROPERTY FOR THE PURPOSE OF INVENTORY RECONCILIATION. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, APPROVAL OF ORDER.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
25. CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM COMMISSIONER COURT CAPITAL OUTLAY-OFFICE FURNISHINGS AND EQUIPMENT, FOR THE PURCHASE OF CUSTOM BUILT FURNISHINGS FOR THE HISTORIC COURTHOUSE. MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE PURCHASE OF FURNITURE FOR THE HISTORIC COURTHOUSE IN THE

AMOUNT OF \$126,908 FROM TDCJ RAMSEY FURNITURE FACTORY, TO BE FUNDED BY COMMISSIONERS COURT CAPITAL OUTLAY-OFFICE FURN/EQUIP (BUDGETED FUNDS) WITH A TRANSFER OF \$26,908 FROM CONTINGENCIES (BUDGETED FUNDS).

OPPOSED BY JERRY CASSITY AND MARK DUBOSE.

VOTES NO: 2

VOTES YES: 3

VOTES RESULT: CARRIED

26. CONSIDER ANY AND ALL NECESSARY ACTION REGARDING BID 2025-21 REPLACEMENT OF CHILLER AT 1102 MARTIN LUTHER KING.
Judge Murphy relayed the urgency of going out for bids for this purchase prior to receiving court approval of the bid advertisement was due to the adult probation facility currently having no reliable air conditioning as we approach the summer season.
 - A. RATIFY APPROVAL TO ADVERTISE BIDS FOR CHILLER AT ADULT PROBATION.
MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
 - B. RECEIVE RESULTS OF BID #2025-21 AND CONSIDER ANY AND ALL NECESSARY ACTION.
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE BID FROM FERRARA'S HEATING & AIR IN THE AMOUNT OF \$86,189, BASED ON THEIR ABILITY TO COMPLETE THE REPAIR BEFORE THE END OF MAY.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
27. DISCUSS AND CONSIDER PROPOSAL BETWEEN POLK COUNTY EMERGENCY MANAGEMENT AND THE RESPONSE GROUP FOR INCIDENT ACTION PLAN SOFTWARE.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILT PURVIS, TO APPROVE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
28. CONSIDER ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE MEMORIAL DAY PERIOD OF MAY 21, 2025 THROUGH MIDNIGHT MAY 26, 2025.
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE ORDER.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED
29. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING PROPOSALS FOR FIRE PROTECTION SERVICES.
MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, TO DELETE.

VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

30. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING EMERGENCY HVAC REPAIRS AT THE POLK COUNTY JAIL.
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE EMERGENCY REPAIRS TO THE JAIL HVAC COMMUNICATIONS SYSTEM, TO BE COMPLETED BY FERRARA'S HEATING & AC IN THE AMOUNT OF \$149,180; AND TO APPROVE A RESOLUTION AUTHORIZING THE EMERGENCY PROCUREMENT WITHOUT COMPETITIVE BIDDING AND APPROVING A BUDGET AMENDMENT TO FUND THE EMERGENCY WORK FROM THE GENERAL FUND BALANCE.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

Adjourn

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, ADJOURN AT 10:50 A.M.
VOTES NO: 0
VOTES YES: 5
VOTES RESULT: CARRIED

SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

SCHELANA HOCK, COUNTY CLERK

BY: _____
WENDY TIMM, DEPUTY CLERK