

STATE OF TEXAS §
COUNTY OF POLK §

DATE: March 11, 2025
REGULAR MEETING
MILT PURVIS &
SCHELANA HOCK - ABSENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 015**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 11th day of March 2025, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,
Jerry Cassity - Commissioner Pct #4,
Wendy Timm – Deputy County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY SOCIAL SERVICES DIRECTOR TAMMY PLATTENBURG.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY WENDY TIMM.

Public Comments

None.

Informational Reports

1. PROCLAMATION FOR AMERICAN RED CROSS MONTH - MARCH 2025
The county supports American Red Cross Month to recognize the vital role the organization plays in disaster response, emergency preparedness, and humanitarian aid. The Red Cross provides essential services, including shelter, food, and support during crises, as well as blood donation programs and lifesaving training. By honoring American Red Cross Month, the county acknowledges the dedication of volunteers and staff who help communities recover from emergencies and encourages residents to engage in preparedness efforts.
2. PROCLAMATION FOR FAIR HOUSING MONTH IN POLK COUNTY - APRIL 2025
By recognizing April as Fair Housing Month, the county affirms its dedication to equal housing opportunities for all residents, which is an essential step in maintaining compliance with grant eligibility requirements set by the GLO.

New Business - Consent Agenda

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 4 IN THE AMOUNT OF \$273,635.91. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

3. APPROVE MINUTES OF PREVIOUS MEETING: February 25, 2025 (Regular Session)
4. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
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2/21/2025	2,530.85	General	309444-309447
2/24/2025	36.22	General	309499
2/28/2025	947.77	General	309501-309502
2/28/2025	151,649.45	General	ACH 4351,4344,4345,4346, 4348,4349,4350,4359,4360,4361,4357,4358
2/28/2025	107,090.00	Grants	1271
2/28/2025	15,693.92	General	309514-309518
2/28/2025	2,000.00	General	309519
2/28/2025	297.20	General	ACH 4365,4366,4367,4369, 4370,4371
3/4/2025	4,000.00	General	309520
3/4/2025	579,455.50	Grants	1272-1273
3/5/2025	57,523.50	Grants	1274-1275
3/11/2025	220,768.29	Grants	ACH 035/1276/ACH 028/1669/ACH 010/309521-309626
TOTAL:	1,141,992.70		
	Addendum #1	\$273,635.91	To be included on a future schedule of bills.

5. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
The exhibit reflects items no longer in use by the County Judge, Fire Marshal, and Environmental Enforcement Offices.
6. APPROVE TRANSFER OF ONE (1) PATROL UNIT FROM DISTRICT ATTORNEY'S OFFICE TO CONSTABLE PRECINCT 4.
7. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
8. RECEIVE AND RECORD FY2024 POLK COUNTY JAIL COMMISSARY AND INMATE TRUST FUND FINANCIAL REVIEW.
9. RECEIVE PETITION TO CLOSE OLD BLANCHARD LOOP, ALSO KNOWN AS BLANCHARD AND ONALASKA HIGHWAY, LOCATED IN PRECINCT 2, AND SCHEDULE CONSIDERATION OF ORDER TO CLOSE ROAD ON APRIL 8, 2025.
10. APPROVE ORDER ACCEPTING MAIN STREET (SPECIFIED SECTIONS OF), LOCATED

IN PARADISE ACRES SUBDIVISION, PRECINCT 2, FOR PUBLIC MAINTENANCE.

11. APPROVE UPDATE TO MASTER STREET ADDRESS GUIDE (MSAG).
The update adds Somewhere Road, Lagoon Ranch Drive, Saddlehorn Five Oclock Drive, Saloon Trail, Corral Loop and Everywhere Road, located in Lagoon Ranch RV Park, to the Master Street Address Guide.
12. APPROVE TO SUBMIT APPLICATION FOR USDA WILDFIRE DEFENSE GRANT.
13. APPROVE RESOLUTION IN SUPPORT OF DISTRICT ATTORNEY'S VICTIM COORDINATOR AND LIAISON GRANT (VCLG) APPLICATION #2026-3549717563 TO THE OFFICE OF THE ATTORNEY GENERAL.

New Business - Regular Agenda

14. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING. JUDGE MURPHY NOTED THERE WERE NO EMERGENCY HIRES. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
 - B. UPDATE TO PERSONNEL MANAGEMENT GUIDE.
MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
 - C. REQUEST TO RECLASSIFY ONE FULL-TIME ASSISTANT DISTRICT ATTORNEY POSITION INTO TWO PART-TIME POSITIONS.
MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
15. CONSIDER REQUESTS FOR AMENDMENTS TO THE BUDGET, AS FOLLOWS:
 - A. FY2025 BUDGET AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE AMENDMENTS #202-09(A).
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
16. CONSIDER REQUESTS FOR CAPITAL PURCHASES, AS FOLLOWS;

- A. PURCHASE OF BODY WORN CAMERAS WITH 5-YEAR TERMS FOR THE SHERIFF'S OFFICE, TO BE PURCHASED FROM SHERIFF CAPITAL OUTLAY (BUDGETED FUNDS), AT AN ANNUAL COST OF \$53,844.79.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

- B. PURCHASE OF BODY WORN CAMERAS WITH 5-YEAR TERMS FOR THE JAIL, TO BE PURCHASED FROM JAIL CAPITAL OUTLAY (BUDGETED FUNDS), AT AN ANNUAL COST OF \$49,439.10.

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

17. RECEIVE AND RECORD REPLAT OF HARBOR LIGHT LOT 32A & B IN PRECINCT 2 AND CONSIDER ANY/ALL NECESSARY ACTION.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO RECEIVE AND RECORD REPLAT.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

18. CONSIDER APPROVAL OF CERTIFICATE OF COMPLIANCE FOR LAGOON RANCH RV PARK, PRECINCT 2.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

19. DISCUSS AND CONSIDER APPROVAL OF ORDER REGARDING THE INSTALLATION OF UTILITIES IN UNINCORPORATED AREAS.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE ORDER.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

Addendum

20. ACCEPT DONATION OF 7,500 FOOT OF ROAD BASE, NOT TO EXCEED \$500,000, TO BE USED ON OLD GROVETON NORTH, LOCATED IN PRECINCT 2.

MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO ACCEPT DONATION.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

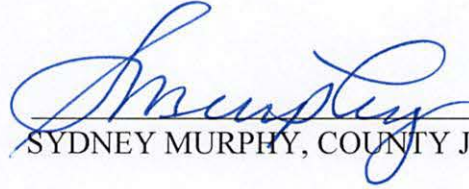
Adjourn

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO ADJOURN AT 10:12 AM.

VOTES NO: 0

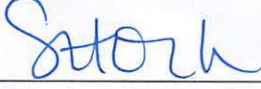
VOTES YES: 4

VOTES RESULT: CARRIED

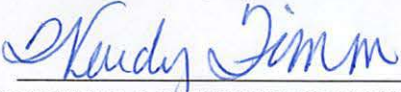


SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



SCHELANA HOCK, COUNTY CLERK

BY: 

WENDY TIMM, DEPUTY CLERK