

STATE OF TEXAS §
COUNTY OF POLK §

DATE: January 14, 2025
REGULAR MEETING
MILT PURVIS - ABSENT

**COMMISSIONER'S COURT
AGENDA POSTING # 2025 - 011**

Call to Order. * Invocation * Pledges of Allegiance

Be it remembered on this the 14th day of January 2025, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,
Guylene Robertson – Commissioner Pct #1,
Mark DuBose – Commissioner Pct #2,,
Jerry Cassity – Commissioner Pct #4,
Wendy Timm – Deputy County Clerk and
Louis Ploth – County Auditor.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY REED HAWTHORNE OF CENTRAL BAPTIST CHURCH.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY WENDY TIMM.

Public Comments

ARLIS WHITE SPOKE TO THE COURT ABOUT THE STATE OF ROCKY LANE IN LIVINGSTON, PRECINCT 4, WHICH HE STATES IS IN A DANGEROUS CONDITION.

Informational Reports

NONE.

Old Business

MOTIONED BY NONE, SECONDED BY NONE, APPROVAL OF MINUTES.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

1. APPROVE MINUTES OF PREVIOUS MEETING: NOVEMBER 12, 2024 (REGULAR SESSION)

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

New Business - Consent Agenda

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 3 ON THE AGENDA, IN THE AMOUNT OF \$614,629.64. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO APPROVE CONSENT AGENDA, AS FOLLOWS:

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

2. APPROVE MINUTES OF PREVIOUS MEETING: December 10, 2024 (Regular Session)

3. APPROVE SCHEDULES OF BILLS.

DATE	AMOUNT	FUND	CHECK #
11/30/2024	48.69	General	ACH 4142,4143,4144
12/6/2024	52,155.02	General	308329-308344
12/6/2024	947.77	General	308345-308346
12/6/2024	141,212.98	General	ACH 4122,4130,4131,4132, 4134,4135,4136,4128,4129
12/10/2024	4,642.83	Grants	ACH 035/1251
12/11/2024	35,089.73	General	308390
12/11/2024	27,915.31	General	308391-308395
12/13/2024	74,391.49	General	308406-308423
12/13/2024	159,734.07	Grants	ACH 035/1252/ACH 010/308424-308489
12/13/2024	14,232.59	General	308490-308496
12/16/2024	8,200.00	General	308497
12/26/2024	126.00	General	308618
12/17/2024	6,000.00	General	308498
12/17/2024	24,300.00	Grants	1253-1254
12/17/2024	32,550.00	Grants	1255-1257
12/20/2024	166,294.02	General	308499-308585
12/20/2024	9,892.58	General	308594-308598
12/20/2024	947.77	General	308599-308600
12/20/2024	148,579.97	General	ACH 4164, 4655, 4156-4160, 4162, 4163, 4170-4174, 4176-4178
12/20/2024	82,800.00	Grants	1258
12/26/2024	3,014.27	General	308605-308610
12/26/2024	3,481.05	General	308611-308615
12/26/2024	18,887.04	Grants	ACH 083/552-553/ACH 010/308616-308617
12/27/2024	843.17	General	308603-308604
12/27/2024	384,929.24	Grants	ACH 035/1259-1261/ACH 010/308619-308649
12/31/2024	7.06	General	ACH 4138,4139,4140
12/31/2024	335.09	General	ACH 4180,4181,4182,4184, 4185,4186,4188,4189,4190,4193,4195,4196,4197
12/31/2024	48.36	General	ACH 4200,4201,4202
1/1/2025	26,050.59	General	308650-308653
1/2/2025	16,904.00	General	308654
1/3/2025	52,064.89	General	308662-308678
1/3/2025	947.77	General	308679-308680
1/3/2025	155,407.27		ACH 4211,4219,4220,4221, 4223,4224,4225,4227,4228,4229,4237,4238,4239, 4241,4242,4243,4245,4246,4247,4217,4218
1/14/2025	247,080.84		ACH 033/282-283/ACH 010/308681-308781

TOTAL:	1,900,061.46	
	Addendum #1	\$614,629.64 to be included on a future schedule of bills.

4. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
Order includes items no longer in use by the Sheriff, County Clerk's office, Grants & Contracts, Constable Precinct 3, and Permits.
5. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
6. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
7. RECEIVE COUNTY TREASURER'S MONTHLY (SEPTEMBER, OCTOBER AND NOVEMBER 2024) REPORTS.
8. RECEIVE COUNTY TREASURER'S 4TH QUARTER FY2024 (JUL, AUG, SEPT 2024) REPORT.
9. APPROVAL OF BONDS FOR ELECTED OFFICIALS, TERMS BEGAN JANUARY 1, 2025.
10. RECEIVE AND RECORD ANNUAL CERTIFICATION REPORT FOR THE EQUITABLE SHARING AGREEMENT BETWEEN THE POLK COUNTY SHERIFF AND THE DEPARTMENT OF JUSTICE.
11. APPROVE TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE SEC. 61.0015(B) FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD FROM OCTOBER 1, 2024 THROUGH DECEMBER 31, 2024.
12. APPROVE DISTRICT CLERK'S REQUEST TO ADD CAMP CHO-YEH TO THE JUROR DONATION PROGRAM.
13. INCREASE PETTY CASH FUND FOR COUNTY CLERK'S OFFICE BY \$200.00 TO ACCOMMODATE TWO NEW CLERK POSITIONS.
14. APPROVE AMENDED AGREEMENT FOR ENGINEERING SERVICES WITH GOODWIN-LASITER, INC. TO IMPLEMENT PHASES 1 AND 2 OF THE POLK COUNTY DALLARDSVILLE SEGNO WSC GENERATOR PROJECT, FUNDED BY HAZARD MITIGATION GRANT PROGRAM DISASTER RECOVERY 4485-0126.
15. APPROVE AMENDED AGREEMENT FOR GRANT ADMINISTRATION SERVICES WITH LANGFORD COMMUNITY MANAGEMENT SERVICES TO IMPLEMENT SCOPE 2 OF THE POLK COUNTY DALLARDSVILLE SEGNO WSC GENERATOR PROJECT, FUNDED BY HAZARD MITIGATION GRANT PROGRAM DISASTER RECOVERY 4485-0126.
16. RATIFY FY2025 CONTRACT EXTENSION 23-1000824-3 (OCTOBER 1, 2024 – DECEMBER 31, 2024) BETWEEN POLK COUNTY AGING DEPARTMENT AND DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) FOR OLDER AMERICAN ACT PROGRAM

(CONGREGATE AND HOME DELIVERED MEALS).

17. APPROVE CONTRACT RENEWAL WITH APPRISS, INC. TO PROVIDE A STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE.
18. APPROVE INTERLOCAL AGREEMENT RENEWING SERVICES WITH HARRIS COUNTY FOR POSTMORTEM EXAMINATIONS.
19. RATIFY RETAINER AGREEMENT WITH ALLISON, BASS & MAGEE, LLP REGARDING CIVIL ACTION NO. 24-0778 IN THE JUDICIAL DISTRICT COURT OF POLK COUNTY.
20. APPROVE ENGAGEMENT LETTER WITH AXLEY & RODE FOR FY2024 JAIL COMMISSARY AUDIT.
21. APPROVE AMENDED LIST PROVIDED BY SHERIFF BYRON LYONS RELATING TO USE OF COUNTY INMATE LABOR FOR CIVIC PURPOSES, PURSUANT TO ARTICLE 43.10 OF THE TEXAS CODE OF CRIMINAL PROCEDURE

New Business - Regular Agenda

22. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:

- A. REVIEW AND CONSIDER PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
JUDGE MURPHY NOTED THERE WERE NO EMERGENCY HIRES. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
 - B. CONSIDER APPROVAL OF SHERIFF'S REQUEST TO PAY OUT THE REMAINING BALANCE OF ACCRUED HOLIDAY HOURS EARNED BY TELECOMMUNICATIONS STAFF AS OF JANUARY 1, 2025.
MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
 - C. REQUEST TO RECLASSIFY ONE FULL-TIME MAINTENANCE POSITION TO TWO PART-TIME POSITIONS.
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE RECLASSIFYING ONE FULL-TIME ASSISTANT MAINTENANCE TECHNICIAN TO PART-TIME AND ADDING A PART-TIME CUSTODIAL/MAINTENANCE WORKER.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
23. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:

- A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
24. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS), AS FOLLOWS:
- A. REPLACE GAS HEAT PACKAGE UNIT AT THE POLK COUNTY JAIL.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE PROPOSAL FROM MCWILLIAMS & SONS IN THE AMOUNT OF \$26,429.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
- B. REPLACE BOILERS AT THE JAIL FOR HOT WATER AND HEATING.
MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE PROPOSAL FROM MCWILLIAMS & SONS IN THE AMOUNT OF \$74,900.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
- C. REPLACE FLOORING IN THE BUDDY J. PURVIS BUILDING IN CORRIGAN.
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO APPROVE PROPOSAL FROM DP FLOOR CARE & INTERIOR IN THE AMOUNT OF \$23,864.61.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
25. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATING TO BID #2025-14 FOR GENERATOR REPLACEMENT AT THE DUNBAR COMPLEX.
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO REJECT ALL BIDS.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
26. DISCUSS AND CONSIDER APPROVAL TO ADVERTISE BID PACKET FOR REPLACEMENT OF 3 AIR CONDITIONING UNITS AT THE POLK COUNTY JAIL.
MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE.
VOTES NO: 0
VOTES YES: 4
VOTES RESULT: CARRIED
27. DISCUSS AND CONSIDER APPROVAL TO ACCEPT BID FOR DEMOLITION AND RESTORATION OF PROPERTIES IN THE HURRICANE HARVEY BUYOUT

PROGRAM, AND ISSUE NOTICE TO PROCEED.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO ACCEPT PROPOSALS FROM R&L GLOBAL FOR 284 SPRING CREEK DRIVE AND 189 HOLIDAY DRIVE AND FROM JAMES W. TURNER CONSTRUCTION, LTD, FOR 199 BECK MEMORIAL, AND ISSUE NOTICES TO PROCEED.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

28. RATIFY ACCEPTANCE OF STATE AND LOCAL CYBERSECURITY GRANT AWARD NUMBER 5031001 FROM THE OFFICE OF THE GOVERNOR, AND CONSIDER ANY AND ALL NECESSARY ACTION.

MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO RATIFY ACCEPTANCE OF AWARD AND APPROVE PROPOSALS FROM FREEIT DATA SOLUTIONS FOR CROWDSTRIKE, IN THE AMOUNT OF \$60,331.90, AND FROM BLUE IRON IN THE AMOUNT OF \$22,092.72, WITH THE COUNTY'S 10% MATCH TO BE PAID FROM CONTINGENCIES.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED

Adjourn

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO ADJOURN AT 10:26 AM.

VOTES NO: 0

VOTES YES: 4

VOTES RESULT: CARRIED



SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



SCHELANA HOCK, COUNTY CLERK

BY: 

WENDY TIMM, DEPUTY CLERK