



POLK COUNTY COMMISSIONERS COURT

January 14, 2025

10:00 AM

2025 - 011

Polk County Regional Health Building

Suite A

Livingston, Texas

NOTICE

is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

** Please turn off (or mute) all cell phones and devices **

CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE

PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of 3 minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

OLD BUSINESS

1. APPROVE MINUTES OF PREVIOUS MEETING: November 12, 2024 (Regular Session)

NEW BUSINESS - CONSENT AGENDA

(The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

2. APPROVE MINUTES OF PREVIOUS MEETING: December 10, 2024 (Regular Session)
3. APPROVE SCHEDULES OF BILLS.
4. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

5. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
6. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
7. RECEIVE COUNTY TREASURER'S MONTHLY (SEPTEMBER, OCTOBER AND NOVEMBER 2024) REPORTS.
8. RECEIVE COUNTY TREASURER'S 4TH QUARTER FY2024 (JUL, AUG, SEPT 2024) REPORT.
9. APPROVAL OF BONDS FOR ELECTED OFFICIALS, TERMS BEGAN JANUARY 1, 2025.
10. RECEIVE AND RECORD ANNUAL CERTIFICATION REPORT FOR THE EQUITABLE SHARING AGREEMENT BETWEEN THE POLK COUNTY SHERIFF AND THE DEPARTMENT OF JUSTICE.
11. APPROVE TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE SEC. 61.0015(B) FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD FROM OCTOBER 1, 2024 THROUGH DECEMBER 31, 2024.
12. APPROVE DISTRICT CLERK'S REQUEST TO ADD CAMP CHO-YEH TO THE JUROR DONATION PROGRAM.
13. INCREASE PETTY CASH FUND FOR COUNTY CLERK'S OFFICE BY \$200.00 TO ACCOMMODATE TWO NEW CLERK POSITIONS.
14. APPROVE AMENDED AGREEMENT FOR ENGINEERING SERVICES WITH GOODWIN-LASITER, INC. TO IMPLEMENT PHASES 1 AND 2 OF THE POLK COUNTY DALLARDSVILLE SEGNO WSC GENERATOR PROJECT, FUNDED BY HAZARD MITIGATION GRANT PROGRAM DISASTER RECOVERY 4485-0126.
15. APPROVE AMENDED AGREEMENT FOR GRANT ADMINISTRATION SERVICES WITH LANGFORD COMMUNITY MANAGEMENT SERVICES TO IMPLEMENT SCOPE 2 OF THE POLK COUNTY DALLARDSVILLE SEGNO WSC GENERATOR PROJECT, FUNDED BY HAZARD MITIGATION GRANT PROGRAM DISASTER RECOVERY 4485-0126.
16. RATIFY FY2025 CONTRACT EXTENSION 23-1000824-3 (OCTOBER 1, 2024 – DECEMBER 31, 2024) BETWEEN POLK COUNTY AGING DEPARTMENT AND DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) FOR OLDER AMERICAN ACT PROGRAM (CONGREGATE AND HOME DELIVERED MEALS).
17. APPROVE CONTRACT RENEWAL WITH APPRISS, INC. TO PROVIDE A STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE.
18. APPROVE INTERLOCAL AGREEMENT RENEWING SERVICES WITH HARRIS COUNTY FOR POSTMORTEM EXAMINATIONS.
19. RATIFY RETAINER AGREEMENT WITH ALLISON, BASS & MAGEE, LLP REGARDING CIVIL ACTION NO. 24-0778 IN THE JUDICIAL DISTRICT COURT OF POLK COUNTY.

20. APPROVE ENGAGEMENT LETTER WITH AXLEY & RODE FOR FY2024 JAIL COMMISSARY AUDIT.
21. APPROVE AMENDED LIST PROVIDED BY SHERIFF BYRON LYONS RELATING TO USE OF COUNTY INMATE LABOR FOR CIVIC PURPOSES, PURSUANT TO ARTICLE 43.10 OF THE TEXAS CODE OF CRIMINAL PROCEDURE

NEW BUSINESS - REGULAR AGENDA

22. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
 - A. REVIEW AND CONSIDER PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. CONSIDER APPROVAL OF SHERIFF'S REQUEST TO PAY OUT THE REMAINING BALANCE OF ACCRUED HOLIDAY HOURS EARNED BY TELECOMMUNICATIONS STAFF AS OF JANUARY 1, 2025.
 - C. REQUEST TO RECLASSIFY ONE FULL-TIME MAINTENANCE POSITION TO TWO PART-TIME POSITIONS.
23. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
 - A. FY2025 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
24. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS), AS FOLLOWS:
 - A. REPLACE GAS HEAT PACKAGE UNIT AT THE POLK COUNTY JAIL.
 - B. REPLACE BOILERS AT THE JAIL FOR HOT WATER AND HEATING.
 - C. REPLACE FLOORING IN THE BUDDY J. PURVIS BUILDING IN CORRIGAN.
25. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATING TO BID #2025-14 FOR GENERATOR REPLACEMENT AT THE DUNBAR COMPLEX.
26. DISCUSS AND CONSIDER APPROVAL TO ADVERTISE BID PACKET FOR REPLACEMENT OF 3 AIR CONDITIONING UNITS AT THE POLK COUNTY JAIL.
27. DISCUSS AND CONSIDER APPROVAL TO ACCEPT BID FOR DEMOLITION AND RESTORATION OF PROPERTIES IN THE HURRICANE HARVEY BUYOUT PROGRAM, AND ISSUE NOTICE TO PROCEED.
28. RATIFY ACCEPTANCE OF STATE AND LOCAL CYBERSECURITY GRANT AWARD NUMBER 5031001 FROM THE OFFICE OF THE GOVERNOR, AND CONSIDER ANY AND ALL NECESSARY ACTION.

ADJOURN

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, January 9, 2025, and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

Posted: January 9, 2025 at 3:05 PM

By: Sydney Murphy, County Judge

A handwritten signature in blue ink, appearing to read "Smurphy", is written over the printed name "Sydney Murphy".