

STATE OF TEXAS §  
COUNTY OF POLK §

DATE: October 8, 2024  
REGULAR MEETING  
ALL PRESENT

**COMMISSIONER'S COURT  
AGENDA POSTING # 2025 - 002**

**Call to Order. \* Invocation \* Pledges of Allegiance**

BE IT REMEMBERED ON THIS THE 8TH DAY OF OCTOBER 2024, THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT;

HONORABLE SYDNEY MURPHY – COUNTY JUDGE PRESIDING,  
GUYLENE ROBERTSON – COMMISSIONER PCT #1,  
MARK DUBOSE – COMMISSIONER PCT #2,  
MILTON PURVIS – COMMISSIONER PCT #3,  
JERRY CASSITY - COMMISSIONER PCT #4,  
SCHELANA HOCK – COUNTY CLERK AND  
LOUIS PLOTH – COUNTY AUDITOR.

WELCOMED & CALLED TO ORDER AT 10:00 AM BY JUDGE SYDNEY MURPHY.

- INVOCATION LED BY CHRIS SINCLAIR OF SODA BAPTIST CHURCH.
- PLEDGES TO U.S. & TEXAS FLAGS LED BY SCHELANA HOCK.

**Public Comments**

TYLER EPSTEIN STOOD UP TO COMMENT ON ITEM NUMBER 11 ON THE AGENDA.

**Informational Reports**

PROCLAMATION - DOMESTIC VIOLENCE PREVENTION MONTH.

JUDGE MURPHY REMINDED EVERYONE THAT AN EMPLOYEE FLU & COVID VACCINE CLINIC OFFERED BY BROOKSHIRE BROTHERS WOULD BE AVAILABLE AT THE POLK COUNTY ANNEX ON OCTOBER 17TH FROM 8 AM - NOON.

1. REPORT FROM POLK COUNTY RECYCLING & BEAUTIFICATION.

**New Business - Consent Agenda**

JUDGE MURPHY NOTED AN ADDENDUM TO ITEM 3 IN THE AMOUNTS OF \$3,670 AND \$34,778.60. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

2. APPROVE MINUTES OF PREVIOUS MEETINGS: September 24, 2024 and October 1, 2024  
(Regular/Emergency Sessions)

3. APPROVE SCHEDULES OF BILLS.

| DATE | AMOUNT | FUND | CHECK # |
|------|--------|------|---------|
|------|--------|------|---------|

|              |                   |         |                                       |
|--------------|-------------------|---------|---------------------------------------|
| 9/13/2024    | 259,344.22        | General | ACH 3964,3976,3982,3986               |
| 10/4/2024    | 3,446.89          | General | 307240-307246                         |
| 10/4/2024    | 5,141.16          | General | 307228-307236                         |
| 10/7/2024    | 1,552.01          | General | 307305                                |
| 10/10/2024   | 40,224.94         | General | 307306-307314                         |
| 10/11/2024   | 79,466.67         | General | 307327-307335                         |
| 10/22/2024   | 85,488.74         | General | 307344-307394                         |
| 10/03/2024   | 7,307.00          | General | 307168-307169                         |
| 10/4/2024    | 4,410.75          | General | 307237-307239                         |
| 10/7/2024    | 324.42            | General | 307304                                |
| 10/10/2024   | 1,118.88          | General | 307315                                |
| 10/11/2024   | 784.52            | General | 307323                                |
| 10/11/2024   | 50,891.42         | General | 307316-307322                         |
| 10/11/2024   | 145,509.79        | General | ACH 4000,4008,4009,4010,<br>4006,4007 |
| 10/15/2024   | 947.77            | General | 307342-307343                         |
| 10/15/2024   | 284.77            | General | ACH 4016,4017,4018                    |
| 10/22/2024   | 108,509.63        | General | 307395-307451                         |
| <b>TOTAL</b> | <b>794,753.58</b> |         |                                       |

II

4. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE THE LAST MEETING.
5. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.  
EXHIBIT REFLECTS ITEMS NO LONGER IN USE BY ROAD & BRIDGE PRECINCT 1 AND ENVIRONMENTAL ENFORCEMENT.
6. APPROVE ORDERS DESIGNATING REGULAR TERMS FOR COUNTY COURT AT LAW AND JUSTICE COURTS FOR FY2025.
7. APPROVE ORDER TO ADOPT THE DISTRICT CLERK'S UPDATED JURY PLAN, AS APPROVED BY THE 258TH AND 411TH DISTRICT JUDGES.
8. ACCEPT GRANT FUNDS AWARDED TO THE SHERIFF'S OFFICE FROM THE TEXAS SCHOOL SAFETY CENTER FOR TOBACCO ENFORCEMENT PROGRAM (TEP).
9. APPROVE LOWER TRINITY GROUNDWATER CONSERVATION DISTRICT (LTGCD) REQUEST

FOR RE-APPOINTMENT OF SCOTT SAXE AS BOARD MEMBER FOR A TERM JANUARY 1, 2025 THROUGH DECEMBER 31, 2027.

10. RECEIVE GRANT AWARD AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT NUMBER C-01791 WITH THE OFFICE OF THE ATTORNEY GENERAL FOR STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE (SAVNS) PROGRAM FOR 2024-2025.
11. APPROVE FIRE PROTECTION CONTRACTS WITH VOLUNTEER FIRE DEPARTMENTS.
12. APPROVE AMENDED AGREEMENT WITH THE CITY OF LIVINGSTON FOR VOLUNTEER FIRE FIGHTING SERVICES.
13. RATIFY SUBMISSION OF THE DRAFT POLK COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN TO TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT (TDEM) FOR REVIEW.
14. APPROVE ENGAGEMENT LETTER WITH PATTILLO, BROWN & HILL, LLP, FOR THE FISCAL YEAR END 2024 AUDIT.

**New Business - Regular Agenda**

15. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:
  - A REVIEW AND CONSIDER PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.  
JUDGE MURPHY NOTED THAT THERE WERE NO EMERGENCY HIRES. MOTIONED BY JERRY CASSITY, SECONDED BY MILT PURVIS, APPROVE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
16. CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:
  - A FY2024 & FY2025 REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.  
MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, APPROVE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
17. CONSIDER ANY/ALL NECESSARY ACTION RELATING TO EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS) FOR ANNUAL GENERATOR MAINTENANCE AGREEMENT AT THE POLK COUNTY JAIL, IN THE AMOUNT OF \$18,750.  
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, APPROVE .  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
18. CONSIDER ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE DIWALI PERIOD

OF OCTOBER 30, 2024 THROUGH MIDNIGHT NOVEMBER 3, 2024.

MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, APPROVE ORDER.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

19. CONSIDER ANY AND ALL NECESSARY ACTION REGARDING RE-BID PRECINCT 1 ANNUAL BIDS #2025-01.01, 01.03, 01.04, AND 01.08, AND ANNUAL BIDS #2025.06 AND #2025.09.

MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, APPROVE ALL BIDS FOR 2025-01.01, 01.03, 01.04, AND 01.08.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

MOTIONED BY JERRY CASSITY, SECONDED BY MILT PURVIS, REJECT ALL BIDS FOR 2025.09.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, ACCEPT ALL BIDS FOR 2025.06.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

20. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION RELATING TO BID #2024-24 FOR "TUNNEL DRAIN REPAIR AT 1733 N. WASHINGTON IN LIVINGSTON."

MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TABLE UNTIL NEXT AGENDA.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

21. CONSIDER ANY AND ALL NECESSARY ACTION REGARDING THE SALE OF SURPLUS (SCRAP) METAL AND CULVERTS, ROAD & BRIDGE, PCT. 3.

MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

22. DISCUSS AND CONSIDER APPROVAL OF 2025 POLK COUNTY HOLIDAY SCHEDULE.

MOTIONED BY MILT PURVIS, SECONDED BY GUYLENE ROBERTSON, APPROVE.

VOTES NO: 0

VOTES YES: 5

VOTES RESULT: CARRIED

23. DISCUSS AND CONSIDER RESCHEDULING DECEMBER 24TH COMMISSIONERS COURT MEETING DUE TO CHRISTMAS HOLIDAYS.

MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, APPROVE TO

RESCHEDULE MEETING TO FRIDAY, DECEMBER 27TH, AT 10:00 AM.

VOTES NO: 0

VOTES YES: 5

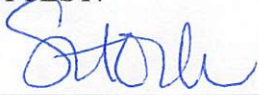
VOTES RESULT: CARRIED

24. CONSIDER ANY AND ALL NECESSARY ACTION REGARDING THE USDA FOREST SERVICE, PRIVATE AND TRIBAL FORESTRY FY2024 WILDFIRE DEFENSE GRANT, INCLUDING THE FOLLOWING;
- A PROCUREMENT OF AN ADMINISTRATOR TO PREPARE THE APPLICATION AND ADMINISTER THE GRANT, IF AWARDED.  
MOTIONED BY MILT PURVIS, SECONDED BY JERRY CASSITY, APPROVE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
- B APPOINT A SELECTION/RATING COMMITTEE TO REVIEW AND SCORE ALL ELIGIBLE PROPOSALS AND MAKE A RECOMMENDATION TO THE COURT FOR THE SELECTION OF GRANT ADMINISTRATOR.  
MOTIONED BY MILT PURVIS, SECONDED BY MARK DUBOSE, SELECT COMMISSIONER ROBERTSON, FIRE MARSHAL JOHN FUGATE, AND GRANTS & CONTRACTS COORDINATOR JESSICA HUTCHINS TO SERVE ON SCORING COMMITTEE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
25. DISCUSS AND CONSIDER ANY AND ALL NECESSARY ACTION REGARDING PROCUREMENT OF AN ADMINISTRATOR TO PREPARE THE APPLICATION AND ADMINISTER THE GRANT, IF AWARDED, FOR THE FY2025-2026 TEXAS DEPARTMENT OF AGRICULTURE (TDA) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM. MOTIONED BY JERRY CASSITY, SECONDED BY MILT PURVIS, TO SELECT COMMISSIONER ROBERTSON, DISTRICT CLERK BOBBYE CHRISTOPHER, AND GRANTS & CONTRACTS COORDINATOR JESSICA HUTCHINS TO SERVE ON SCORING COMMITTEE.  
VOTES NO: 0  
VOTES YES: 5  
VOTES RESULT: CARRIED
26. DISCUSSION AND POSSIBLE ACTION CONCERNING AN INFORMATION TECHNOLOGY - SECURITY INCIDENT AND ANY OTHER MATTERS INCIDENT THERETO.  
[Closed/meeting/executive session may be requested pursuant to Texas government code, section 551.071 (consultation with attorney) and section 551.089 (security devices or security audits)].  
ENTERED INTO EXECUTIVE SESSION AT 10:32 AM. RETURNED TO OPEN MEETING AT 11:28 AM.  
NO ACTION TAKEN.

**Adjourn**

  
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SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



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SCHELANA HOCK, COUNTY CLERK