



# POLK COUNTY COMMISSIONERS COURT

April 23, 2024  
10:00 A.M.

Polk County Regional Health Building, Suite A

2024-083

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).**

**\*\* Please turn off (or mute) all cell phones and devices \*\***

1. **CALL TO ORDER.** \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. WELLNESS COMMITTEE WALK TO BETTER HEALTH CHALLENGE: MAY 6 - MAY 20, 2024
- B. WORKSHOP: PUBLIC INFORMATION & OPEN MEETINGS ACT

4. **OLD BUSINESS**

- A. APPROVE TO FILE CLAIM WITH STATE COMPTROLLER, PURSUANT TO GOV'T CODE, SEC. 61.0015(B), FOR REIMBURSEMENT OF A PORTION OF THE JUROR FEES PAID BY POLK COUNTY DURING THE PERIOD OF JANUARY 1 THROUGH MARCH 31, 2024.

## **NEW BUSINESS**

5. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING: April 9, 2024 (Regular Session).
- B. APPROVE SCHEDULES OF BILLS.
- C. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
- D. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.
- E. RECORD CONTINUING EDUCATION TRANSCRIPTS FOR ELECTED OFFICIALS.

- F. APPROVE AND RECORD GOVERNOR'S BOND AND OATH OF OFFICE FOR TAX ASSESSOR/COLLECTOR FOR THE TERM BEGINNING MAY 1, 2024.
  - G. RECEIVE LETTER OF RESIGNATION FROM TAX ASSESSOR-COLLECTOR, STEVEN HULLIHEN, EFFECTIVE APRIL 30, 2024.
  - H. RECEIVE COUNTY TREASURER'S FY2024 2<sup>ND</sup> QUARTER INVESTMENT REPORT (JAN, FEB, MAR 2024).
  - I. RECEIVE COUNTY TREASURER'S FY2024 2<sup>ND</sup> QUARTER REPORT (JAN, FEB, MAR 2024).
  - J. RECEIVE COUNTY TREASURER'S REPORT FOR MARCH 2024.
  - K. APPROVE UPDATE TO THE MASTER STREET ADDRESS GUIDE (MSAG).
  - L. RATIFY APPROVAL OF ADDENDUM TO ENGAGEMENT LETTER DATED FEBRUARY 18, 2022, WITH BELT, HARRIS AND PECHACEK.
  - M. APPROVE ROADWAY EASEMENT EXTENSIONS AT TRIPLE CREEK LOOP LOCATED IN PRECINCT 2.
  - N. RECEIVE CERTIFICATE OF PROJECT FINAL COMPLETION FROM LONGROAD ENERGY HOLDINGS, LLC, FOR THE UMBRIEL SOLAR TAX ABATEMENT AGREEMENT DATED NOVEMBER 10, 2020.
  - O. RATIFY APPROVAL OF RESOLUTION FOR FLOCK PROGRAM APPROVED ON FEBRUARY 13, 2024.
  - P. APPROVE RESOLUTION AUTHORIZING SUBMISSION OF DISTANCE LEARNING TELEMEDICINE GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE; AUTHORIZING THE COUNTY JUDGE TO ACT ON BEHALF OF POLK COUNTY IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT POLK COUNTY WILL COMPLY WITH GRANT REQUIREMENTS.
  - Q. APPROVE RESOLUTION IN SUPPORT OF REQUEST FOR FEDERAL APPROPRIATIONS TO THE TEXAS DEPARTMENT OF TRANSPORTATION TO ADVANCE THE UPGRADE OF U.S. HIGHWAY 59 ACROSS THE TRINITY RIVER BRIDGE AND INTO SAN JACINTO COUNTY.
  - R. APPROVE INTERLOCAL AGREEMENT BETWEEN POLK COUNTY AND OMNIA PARTNERS FOR COOPERATIVE PURCHASING.
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- 6. **CONSIDER APPROVAL OF PERSONNEL MANAGEMENT SYSTEM UPDATE.**
  - 7. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
    - A. FY2024 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
  - 8. **DISCUSS AND CONSIDER APPROVAL OF AMENDED AGREEMENT WITH DR. RAYMOND LUNA, M.D. FOR PRE-EMPLOYMENT MEDICAL SCREENING.**
  - 9. **CONSIDER ANY/ALL NECESSARY ACTION REGARDING REQUEST FOR MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE FOR COMPENSATION OF RESERVE DEPUTY CONSTABLE, TO BE FUNDED SOLELY FROM CONSTABLE PRECINCT 1 ASSET FORFEITURES.**
  - 10. **DISCUSS AND CONSIDER REQUEST FROM SHERIFF'S OFFICE FOR THE REPLACEMENT OF HANDHELD RADIOS, TO BE PURCHASED WITH RURAL LAW ENFORCEMENT GRANT, TOBACCO GRANT, AND INSURANCE REPLACEMENT FUNDS.**

11. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING APPROVAL TO ADVERTISE FOR REQUESTS FOR BIDS AND PROPOSALS, AS FOLLOWS:
  - A. CUTTING AND PURCHASE OF TIMBER ON TRACTS OF LAND KNOWN AS WM JONES ABSTRACT 39, TRACTS: 16-2A, 17-2A, 18-2A, 22-4 AND 24-1
  - B. REPLACEMENT OF FUEL TRACKING SYSTEM AT THE MAINTENANCE DEPARTMENT AND ROAD & BRIDGE PRECINCT 2, TO BE FUNDED FROM GENERAL FUND AND ROAD & BRIDGE FUND RESPECTIVELY.
  - C. CONCRETE PAD AT MAINTENANCE DEPARTMENT, TO BE FUNDED FROM MAINTENANCE CAPITAL OUTLAY-BUILDINGS (BUDGETED FUNDS).
12. CONSIDER APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF SUBDIVISION APPLICATIONS, AS FOLLOWS:
  - A. GRAND OAKS SUBDIVISION, LOCATED IN PRECINCT 2.
  - B. KELLEY GROUNDS SUBDIVISION, LOCATED IN PRECINCT 4.
  - C. CREEKSIDE SUBDIVISION, LOCATED IN PRECINCT 4.
13. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING NATIONWIDE RETIREMENT SOLUTIONS.
14. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING CIVICPLUS AGENDA AND MEETING MANAGEMENT SOFTWARE.
15. DISCUSS AND CONSIDER APPROVAL OF GRANT ADMINISTRATION SERVICES AMENDMENT 3 TO THE AGREEMENT BETWEEN POLK COUNTY AND GRANTWORKS, INC. FOR THE GENERAL LAND OFFICE BUYOUT PROGRAM, GLO CONTRACT NO. 20-066-018-C125.
16. ACCEPT FEMA HAZARD MITIGATION DR-4885 GRANT AWARD AND APPROVE SUBRECIPIENT AGREEMENT FROM TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT IN SUPPORT OF RESORT COUNTRY WATER SUPPLY COMPANY WATER PLANT IMPROVEMENT.
17. FY2025 BUDGET WORKSHOP
  - A. DISCUSS LONG-RANGE IMPACT OF CHANGES TO LONGEVITY POLICY.
  - B. DISCUSS REQUESTS FOR NEW POSITIONS AND RAISES.
  - C. DISCUSS AND CONSIDER REQUEST FOR VEHICLES TO BE INCLUDED IN THE ENTERPRISE FLEET LEASE PROGRAM.
  - D. DISCUSS CAPITAL PURCHASES AND MAINTENANCE CAPITAL OUTLAY-BUILDINGS.
  - E. BUDGET CONSIDERATIONS AND TIMELINE.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – April 18, 2024



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday April 18, 2024 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD  
2024 APR 18 PM 2:43

  
SCHELANA HOCK  
POLK COUNTY CLERK